

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT  
MINUTES**

**Regular Meeting of November 13, 2007**

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday, November 13, 2007, at 7:00 p.m. in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mrs. Barber  
Mr. Sharp

Mrs. Hopewell

Mrs. Johnston

Mr. Jaroszewicz was not present.

Also present were Dr. Knudson, Mrs. Toth, Mark Ault, Lisa Huey, Nancy Striebich, Brian Frank, Melissa Stewart, Sandy Harte, Katy Ping, Carolyn Andrade, Allison Sanson, Lisa Schauer, Andrea Weis, Melissa Burgess, Sherwin Little, K.C. Kless, Amy Magenheimer, Ann Powers, Moira Grainger, and others.

**EXECUTIVE SESSION (110701)** Mrs. Barber moved, seconded by Mrs. Hopewell, to move into Executive Session at 7:00 p.m. to discuss a legal matter. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

The Board reconvened its regular meeting at 7:30 p.m.

**PLEDGE OF ALLEGIANCE** – Dr. Knudson led the recitation of the Pledge of Allegiance with those in attendance.

**ADOPTION OF REGULAR MEETING AGENDA (110702)** Mrs. Hopewell moved, seconded by Mrs. Johnston, to adopt the agenda of the regular business meeting of the Indian Hill Board of Education, as amended, to include the appointment of Mrs. Deborah Humbert to serve as Administrative Assistant in the Central Office. All members voted aye. Motion carried.

**CORRESPONDENCE AND ANNOUNCEMENTS** – Dr. Knudson announced the District's receipt of the prestigious 2007 Ohio Classical Hildesheim Vase Award for outstanding high school Latin program in Ohio. On behalf of the Indian Hill School District Latin Department, Mr. Sherwin Little presented the traveling trophy to the Board of Education. Mr. Little explained that this Award is a copy of the famous Hildesheim Vase discovered in 1868 in Hildesheim, Germany, and was made of Augustan silver. The original was destroyed during World War II. Only three copies exist, one of which was presented to the Ohio Classical Conference in 1925. The trophy is awarded annually and remains with the recipient school district for one year.

Other announcements included the mounting anticipation for the Varsity Football Regional Game to be held on November 16<sup>th</sup> – the highest level of post-season play our district has participated. The High School has been recognized as a National Blue Ribbon School and will be presented with its award in Washington, DC. Mr. Terrell and Mr. Zink will attend the ceremony on behalf of the High School. Groundbreaking for the Pavilion, an Indian Hill Boosters project for the school, took place on November 12, following receipt of all permits.

**SUPERINTENDENT'S REPORTS** - Dr. Knudson introduced the Primary and Elementary Foreign Language teachers—Carolyn Andrade, Allison Sanson, and Lisa Schauer—to update the Board on the elementary foreign language program, which began in 1999 for Grades 3-5 and expanded to include Grades 1-2 in 2000. Students learn Spanish through a variety of means, including language immersion at the Primary School. Cultural studies are integrated in Social Studies classes.

Mrs. Sandra Harte, Principal of Indian Hill Primary School, presented an overview of her building's program highlights. The Primary School is usually parents' introduction and first experience in our school district, an important responsibility for welcoming families, growing their trust and providing a safe and happy environment for every child. Comprehensive and developmentally appropriate curriculum and experiences are provided to develop creative problem-solvers. Systematic ongoing assessments monitor student progress; building-wide discussions and collaboration refine instructional strategies and materials to understand every child's needs and contribute to every child's learning. Particular focus has been placed on literacy in anticipation of the K-12 Curriculum Review in Language Arts next year. Smartboard technology is widely used in the Primary School, improving teaching efficiency as well as enhancing learning. Responsive Classroom is a social curriculum which fosters safe, challenging and happy classrooms through practical strategies for bridging social and academic learning. Responsive Classroom has helped create rules in individual classrooms, but also led to three school rules: Take care of yourself; Take care of each other; Take care of your environment. The Primary School strives to build a foundation that will serve our students and their families throughout their Indian Hill school years and beyond.

**POLICY ADOPTION – SECOND READING (110703)** Mrs. Johnston moved, seconded by Mrs. Hopewell, to adopt the Public's Right to Know policy, File KBA, as presented. Roll call vote was as follows:

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Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**DESIGNATION OF TREASURER TO ATTEND REQUIRED PUBLIC RECORDS TRAINING (110704)** Mrs. Johnston moved, seconded by Mrs. Hopewell, to designate the Treasurer to attend any required public records training on behalf of each board member for the two-year period ending December 31, 2008. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL OF OVERNIGHT FIELD TRIP (110705)** Mrs. Johnston moved, seconded by Mrs. Hopewell, to approve the overnight field trip for High School Spanish students to travel to Spain, June 12-21, 2008, as presented. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**ACCEPTANCE OF DONATIONS (110706)** Mrs. Johnston moved, seconded by Mrs. Hopewell, to accept the following donations:

**Primary and Elementary School PTO: \$13,444.78**

Requested by	Dpt/Grade	Item or request	\$ Requested	Benefits/Comments
A Arnold	1st Grade	"Crystal Clear" science enrichment program during this school year for three, first grade science units.	\$1,805.00	Units are light, energy, solids, liquid and Insects
A Arnold	1st Grade	Fine Arts Field trip for first graders: "If you Give a Mouse a Cookie and other story books" at Taft Theatre May 19, 2008	\$1,176.00	Extension of language arts curriculum.
Groth & Harte	PS	2 Smartboard and wireless connections	\$2,871.00	Continue to work toward one in each grade level classrm.
Groth & Harte	PS	2 LCD projectors and mounting	\$1,500.00	
Groth & Harte	PS	2 Projector mounting and sound systems	\$3,200.00	
A Lewis	3rd grade	Cincinnati Museum Center outreach program for third grade students	\$865.00	Approx 165 students will benefit.
S Seeger	3rd grade	Cincinnati Museum Center Program on wheels: Awesome Animal Adaptations for all third graders	\$865.00	reinforce the concept of animal adaptations
M Kerbl	ES Art	2 sets of Scholastic Art Magazines for the 2 art rooms	\$487.78	Used by all 3rd graders. Enhance appreciation for Art.
Pfeifer & Kerbl	ES Art	The purchase of a large fiberglass bear from the March of Dimes: "March of Bears" for fifth grade students to design and paint	\$675.00	All 5th graders. Help meet state standards in many ways

**ACCEPTANCE OF DONATIONS (110706) - continued**

Roll call vote was as follows:

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Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**PERSONNEL ACTIONS (110707)** Mrs. Johnston moved, seconded by Mrs. Hopewell, to approve the following personnel matters as recommended by the Superintendent:

**A. Employment Contracts – beginning 2007-08 year (Attachments to Board only\*)**

Employee Name	Building Assignment	% Contract	Column	Step	2007-08 Salary
Hofrichter, Laura	PS/Instructional Aide	100		9	\$16.36/hr
Pelfrey, Michele	MS/Instructional Aide	100		10	\$16.76/hr
Powers, Ann	PS/Instructional Aide	71		10	\$16.76/hr
Humbert, Deborah	CO/Administrative Asst	100			\$52,532.81*

\*prorated

**B. Approval of Supplemental/Personal Service Contracts – 2007-08 year**

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Savage, Susan	SUPP	ATH	Cross Country, Regional Competition	0.5%	\$173.50
Larbes, Robert	PSC	ATH	Golf, Boys, District Competition	0.50%	\$173.50
Rexhausen, Tiffany	PSC	HS	Marching Band, Color Guard, Fall 2007		\$1,400.00
Schapman, Sara	PSC	HS	Marching Band, Fall 2007		\$1,400.00
Adams, Rick	PSC	HS	Marching Band, Percussion Instructor, Fall 2007		\$1,700.00
DeMoss, Angela	PSC	HS	Marching Band, Visual Instructor, Fall 2007		\$1,700.00
Carpenter, Nicholas	SUPP	MS	Orientation, 6th Grade/New Student, 8/15/2007	\$120/day	\$80.00
Carr, Melanie	SUPP	MS	Orientation, 6th Grade/New Student, 8/15/2007	\$120/day	\$80.00
Clifton, Margaret	SUPP	MS	Orientation, 6th Grade/New Student, 8/15/2007	\$120/day	\$80.00
Daus, Kerry	SUPP	MS	Orientation, 6th Grade/New Student, 8/15/2007	\$120/day	\$80.00
Dillenburg, Kathleen	SUPP	MS	Orientation, 6th Grade/New Student, 8/15/2007	\$120/day	\$80.00
Fischer, Abbie	SUPP	MS	Orientation, 6th Grade/New Student, 8/15/2007	\$120/day	\$80.00
Hayslip, Vera	SUPP	MS	Orientation, 6th Grade/New Student, 8/15/2007	\$120/day	\$80.00
Koester, Heather	SUPP	MS	Orientation, 6th Grade/New Student, 8/15/2007	\$120/day	\$80.00
Osborn, Shalee	SUPP	MS	Orientation, 6th Grade/New Student, 8/15/2007	\$120/day	\$80.00
Stidham, Jennifer	SUPP	MS	Orientation, 6th Grade/New Student, 8/15/2007	\$120/day	\$80.00
Strano, Stephanie	SUPP	MS	Orientation, 6th Grade/New Student, 8/15/2007	\$120/day	\$80.00
Mees, William	PSC	ATH	Soccer, Boys, District/Regional Competition	0.5%	\$173.50
Morris, Lindsay	SUPP	ATH	Tennis Coach, Girls, District Competition	0.5%	\$173.50
Ruschell, Sandra	PSC	DST	Tutor, Home Instruction, not to exceed 160 hrs	\$29.82/hr	\$4,771.20
Pelfrey, Michele	PSC	DST	Tutor, Home Instruction, not to exceed 180 hrs	\$29.82/hr	\$5,367.60
Hughes, Ellen	SUPP	ATH	Volleyball, District Competition	0.50%	\$173.50

**C. Retirements/Resignations**

Last Name	First Name	Assignment	Building	Effective Date
Allen	Pamela	Instructional Aide	Primary	October 29, 2007

**PERSONNEL ACTIONS (110707) - continued**

**D. Tuition Reimbursements**

Deborah Centers	Choral Workshop 2007	Otterbein College	\$474.00
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Kimberly Engel	Motivating Today	Andrews Univ	\$360.00
Luke Loboda	Sectionalism & Civil War	Ashland Univ	\$882.00
Luke Loboda	Great American Texts: Twain	Ashland Univ	\$882.00
Dorelle Malucci	Windows On The Future	Ashland Univ	\$157.00
Victoria Mendoza	Technology-Student Learning	Ashland Univ	\$157.00
Ellen Nuckols	2007 Read/Write Institute	Ashland Univ	\$286.00
Melanie Raby	Communication Strategies	Univ of Phoenix	\$462.00
Melanie Raby	Transformational Leadership and Innovation	Univ of Phoenix	\$1,386.00
Mark Richardson	Technology/Student Learning	Ashland Univ	\$157.00
Nancy Striebich	Windows On The Future	Ashland Univ	157.00
Dan Topping	Adopting Teaching Techniques	XU	\$924.00

Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL OF MINUTES (110708)** Mrs. Hopewell moved, seconded by Mrs. Barber, to adopt the minutes of the October 9, 2007 meeting as presented. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL OF FINANCIAL REPORTS (110709)** Mrs. Hopewell moved, seconded by Mrs. Barber, to approve the financial reports for the month ending October 31, 2007 including Fund Reports and Expenditure/Warrant Listings totaling \$2,554,141.50, as presented:

General Fund	\$2,273,247.48
Bond Retirement Fund	\$ 15,912.84
Building Fund	\$ 22,746.59
Enterprise Funds	\$ 114,756.80
Special Revenue Funds	\$ 106,618.90
Special Trust Funds	\$0.00
Agency Funds	\$ 20,858.89
<b>TOTAL ALL FUNDS, October 31, 2007</b>	<b>\$2,554,141.50</b>

Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL TO PAY INVOICES (110710)** Mrs. Hopewell moved, seconded by Mrs. Barber, to approve the following invoices prior to payment in accordance with Section 5705.41 (D)(1):

<b>VENDOR</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT</b>

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ARAMARK Food Service	Special Person's Breakfast-High School	\$3,191.25
Cincinnati Country Day School	Reimburse Texts From Zaner	\$4,244.79
Cincinnati Country Day School	Reimburse Internet Service	\$3,507.00
Cincinnati Country Day School	Reimburse Texts From Pearson	\$3,658.03
ECTS	Professional Svcs for E-Rate Filing-Treas Office	\$3,253.49
Enquirer Printing	Student Directories-Technology	\$9,120.00
IHEVSD Transportation	August/September Field Trips-Athletics	\$25,607.80
Ohio High School Athletic Association	Gate Rec'ts From 11/02 Playoff Game-Athletics	\$3,896.20
School Datebooks	Custom Datebooks-Middle School	\$3,428.63

Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL TO ADVANCE DEBT SERVICE FUND (110711)** Mrs. Hopewell moved, seconded by Mrs. Barber, to advance up to \$400,000 from the General Fund to the Debt Service Fund for payment of the December 1, 2007 debt obligation. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL OF CONTRACT WITH CINCINNATI AQUATICS CLUB (110712)** Mrs. Hopewell moved, seconded by Mrs. Barber, to enter into an agreement with the Cincinnati Aquatics Club (CAC) to provide swimming pool access and swimming expertise for our Middle School aquatics teams at an estimated cost of \$8,000 for the 2007-08 year. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL TO SET FY2009 BUDGET HEARING AND ORGANIZATION MEETING (110713)** Mrs. Hopewell moved, seconded by Mrs. Barber, to set Tuesday, January 8, 2008 at 7:30 p.m. in the Indian Hill High School Multipurpose Room as the Budget Hearing on the FY2009 Budget and the Organizational Meeting for the Indian Hill Board of Education. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**PUBLIC COMMENTARY** – Sherwin Little thanked the Board for its ongoing support of travel/study opportunities abroad.

**ADJOURNMENT (110714)** Mrs. Barber moved, seconded by Mrs. Hopewell, to adjourn the November 13, 2007 regular meeting of the Indian Hill Board of Education at 8:40 p.m. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

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**Board President**

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**Treasurer**