

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES**

Regular Meeting of December 11, 2007

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday, December 11, 2007, at 7:00 p.m. in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mrs. Barber
Mrs. Johnston

Mrs. Hopewell
Mr. Sharp

Mr. Jaroszewicz

Also present were Dr. Knudson, Mrs. Toth, Lisa Huey, Sandra Harte, Melissa Stewart, Brian Frank, Nancy Striebich, Ken Stegman, Arline Pique, Martha Stephen, Katy Ping, Amy Magenheimer, Zenwill Cloete, Daniel McCormick, Matt McCormick, and others.

EXECUTIVE SESSION (120701) Mrs. Johnston moved, seconded by Mrs. Hopewell, to move into Executive Session to discuss personnel matters. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

The Board reconvened its regular meeting at 7:30 p.m.

PLEDGE OF ALLEGIANCE – Dr. Knudson led the recitation of the Pledge of Allegiance with those in attendance.

ADOPTION OF REGULAR MEETING AGENDA (120702) Mrs. Hopewell moved, seconded by Mr. Jaroszewicz, to adopt the agenda of the regular business meeting of the Indian Hill Board of Education, as amended, to include acceptance of a donation from Mrs. G. Stemmerman, and approvals of a renewal contract for Voice Mail Services with H/CCA, and an additional invoice requiring Board approval prior to payment. All members voted aye. Motion carried.

CORRESPONDENCE AND ANNOUNCEMENTS – Dr. Knudson announced the 48th place ranking of Indian Hill High School by U.S. News and World Report in the magazine's first annual ranking of America's Best High Schools. Nearly 19,000 U.S. high schools were evaluated based on their ability to serve all their students, not just those who are college-bound, and who are able to produce measurable, academic outcomes that show the school is successfully educating its student body across a range of performance indicators. The District is proud to receive this honor which reflects a districtwide K-12 commitment to each child as well as the support of our parents and our community.

Dr. Knudson announced Rosemary Wetterstroem's heartfelt appreciation for the reception held in her honor as she retires at the end of the month after 30 years at Indian Hill Schools Central Office. The Memory Book and the naming of the conference room, Wetterstroem Conference Room, made her event all the more special for Rosemary and she wanted the Board to know how much it meant to her to be so honored.

ELEMENTARY SCHOOL REPORT – Mrs. Melissa Stewart, Principal of Indian Hill Elementary School, presented an overview of the Elementary School goals and objectives for the 2007-08 school year. The Elementary School Instructional Improvement Plan revolves around three highly interconnected pieces: Instructional Strategies, Multiple Data Sources, and Reading/Writing Achievement. Four goals related to Reading, Writing, Use of Data, and Instructional Strategies will help students and staff obtain desired results. The Reading Goal, for instance, expects students in Grade 3-5 to increase their performance on the OAT (Ohio Achievement Test) by 5 percentage points at each grade level in reading, and improves the percentage of students with disabilities scoring proficient or higher to 75% across Grades 3-5. A similar goal in Writing will increase the percentage of students performing at the accelerated and advanced levels of proficiency on the OAT. Teachers have an array of data pieces to evaluate student achievement and growth: Pinnacle Analytics, Quarterly Reading Assessments, Ohio Department of Education website, Pro-Ohio, MFE/IEP, Student Assistance Forms, and Formative Assessments. This year, all teachers will become comfortable using data resources. Finally, using Marzano's *Classroom Instruction That Works*, teachers will focus on one of nine instructional strategies each month. Building-wide staff development through a sharing of ideas via discussion and "shared drives" will provide a systematic delivery of each strategy for staff. Data analysis of student progress will inform instruction and intervention using supportive software programs, WrAP (Writing Assessment Program), and systematic research-based instructional strategies. Teachers are instilling a love of reading and writing for their students with many integrated activities across the curriculum, including Physical Education, Art and Foreign Language. Mrs. Stewart mentioned the ongoing implementation of the SEEDS (Safe Environment for Educating Diverse Students) Program which promotes social learning and development; this program has been in place for several years. Referencing the District's Mission Statement, *A community of*

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learners, dedicated to the intellectual development, personal growth, and social responsibility of each student, Mrs. Stewart reinforced the desire and commitment to serve all students well.

FIRST READING – 2008-09 CAPITAL PLAN – Dr. Knudson reviewed the 2008-09 Capital Plan as a first reading. Dr. Knudson reported on the continuing process of Capital Planning for 2008-09, which began with building inspections in August. Subsequent administrative meetings have established priorities and have resulted in a list of projects totaling \$705,233 of which \$164,000 will come from remaining bond and/or other funds. The document will be presented to the Board in early January for approval.

FIRST READING – POLICY ADOPTION: HAZING AND BULLYING – Dr. Knudson presented a first reading of a policy prohibiting harassment, intimidation, hazing and bullying in compliance with HB 276, passed earlier this year. Second reading and adoption is anticipated in early January 2008.

ACCEPTANCE OF DONATIONS (120703) Mr. Jaroszewicz moved, seconded by Mrs. Johnston, to accept the following donations:

(1) Seagram Family – Cello Bow, \$200, for HS Orchestra Program

(2) Primary School PTO:

Requested by	Dept/Grade	Item or request	\$ Funded	Benefits/Comments
Char Yarnell	2nd grade	Crystal Clear enrichment presentations during this school year for 2 second grand science units	\$700.00	Units on Sound and Weather, 2 presentations per unit
Jen Oden	Counselor	Counseling materials: games, toys, children's literature, resource materials.	\$500.00	Materials for use for any/all students
		Total	\$1,200.00	

(3) Elementary School PTO:

Requested by	Dept/Grade	Item or request	\$ Funded	Benefits/Comments
Mary Lu Stephens	4th grade	Little Red School House trip for 4th graders	\$240.00	Program on Ohio
Alice Bohn		Transportation for 4th and 5th grade Choirs	\$229.82	Transportation for Choir Performances-Kenwood Women's Club and KTC
Joan Welsh	Library	LCD Projector 83 C XGA	\$737.99	Enrichment Classes
Joan Welsh	Library	Six-Minute Solution, Intermediate level reading fluency program by Gail Adams	\$135.00	Reading Program
Joan Welsh	Library	40 Reading Practice Quizzes	\$126.19	Reading Program
		Total	\$1,469.00	

(4) Mrs. Grant Stemmerman – Zeiss 120-volt Electron Microscope, \$3,000, for HS Science Department

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

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APPROVAL OF OVERNIGHT FIELD TRIPS (120704) Mr. Jaroszewicz moved, seconded by Mrs. Johnston, to approve the following overnight field trips:

- (1) Model UN, Earlham College, Richmond, IN, 1/25-26/2008
- (2) Junior Statesmen of America (JSA), Washington, DC, 2/13-2/17/2008

Roll call vote was as follows:

Mrs. Barber, aye
 Mrs. Johnston, aye

Mrs. Hopewell, aye
 Mr. Sharp, aye

Mr. Jaroszewicz, aye

PERSONNEL ACTIONS (120705) Mr. Jaroszewicz moved, seconded by Mrs. Johnston, to approve the following personnel matters as recommended by the Superintendent:

A. Employment Contracts – beginning 2007-08 year (Attachments to Board only*)

Employee Name	Building Assignment	% Contract	Column	Step	2007-08 Salary
Beck, Connie	CO/Secretary	100		10	\$18.73/hr

B. Approval of Supplemental/Personal Service Contracts – 2007-08 year

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Ely, Larry	PSC	ATH	Athletic Event Supv, Winter, not to exceed 20 hrs/wk	\$15/hr	\$3,600.00
Meurer, Leigh Anne	PSC	ATH	Cheerleading Coach, MS, Winter (40% of 3%)	1.2%	\$416.40
Amann, Lauren	PSC	ATH	Cheerleading Coach, MS, Winter (60% of 3%)	1.8%	\$624.60
Siple, Kevin	SUPP	ATH	Football Coach, Regional Competition	1.0%	\$347.00
Reed, Nathan	PSC	ATH	Lacrosse Coach, Boys, Varsity	15%	\$5,205.00
Schreiner, Maggie	PSC	ATH	Lacrosse Coach, Girls, JV	13%	\$4,511.00
Dektas, Chandler	PSC	ATH	Lacrosse Coach, Girls, Vars Asst	12%	\$4,164.00
Walker, Bryan	PSC	ATH	Lacrosse Coach, Girls, Varsity	15%	\$5,205.00
Dunlap, Amy	SUPP	ATH	Soccer, Girls, District Competition	1.0%	\$347.00
Helm, Ron	PSC	ATH	Wrestling Coach, JV (1/2 share)	7%	\$2,429.00

C. Retirements/Resignations

Last Name	First Name	Assignment	Building	Effective Date
Ressler	Patricia	Intervention Specialist	Elementary	January 18, 2008

D. Leave of Absence

Last Name	First Name	Assignment	Building	Effective Date
Steele	Erica	Social Studies	High School	11/26/07- 01/18/08

E. Tuition Reimbursements

Melissa Stewart	Technology: Student Learning	Ashland Univ	\$157.00
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Roll call vote was as follows:

Mrs. Barber, aye
 Mrs. Johnston, aye

Mrs. Hopewell, aye
 Mr. Sharp, aye

Mr. Jaroszewicz, aye

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APPROVAL OF MINUTES (120706) Mrs. Hopewell moved, seconded by Mrs. Barber, to approve the minutes of the November 13, and November 19, 2007, meetings, as presented. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

APPROVAL OF FINANCIAL REPORTS (120707) Mrs. Hopewell moved, seconded by Mrs. Barber, to approve the financial reports for the month ending November 30, 2007 including Investment Reports, Fund Reports and Warrant Listings, totaling \$6,115,080.44, as presented:

General Fund	\$3,302,116.15
Bond Retirement Fund	\$2,506,052.65
Building Fund	\$151.00
Enterprise Funds	\$56,799.95
Special Revenue Funds	\$192,562.35
Agency Funds	\$57,398.34
TOTAL ALL FUNDS, November 30, 2007	\$6,115,080.44

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

APPROVAL TO PAY INVOICES (120708) Mrs. Hopewell moved, seconded by Mrs. Barber, to approve the following invoices for payment in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
Scholastic Book Fairs	Book Fair Books-Primary School	\$3,951.07
Scholastic Book Fairs	Book Fair Books-Elementary School	\$6,840.27
Soccer Village	Soccer Uniforms, Supplies-Athletics	\$3,007.45
Synthetic Trim LLC	Field Repairs-Maintenance	\$4,000.00

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

APPROVAL OF RENEWAL DENTAL PREMIUMS (120709) Mrs. Hopewell moved, seconded by Mrs. Barber, to approve the renewal premiums for dental insurance through Dental Care Plus, effective February 1, 2008, as follows:

	BASIC PLAN	ENHANCED PLAN
CONTRACT	RENEWAL	RENEWAL
Single	\$27.08	\$40.77
Family	\$73.74	\$110.94

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

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APPROVAL TO PROCEED WITH REPLACEMENT TRANSPORTATION RADIO SYSTEM (120710) Mrs. Hopewell moved, seconded by Mrs. Barber, to proceed with the replacement transportation radio system, previously approved on the January 2007 Capital Plan, with a revised cost of \$46,130 plus leasing expenses (\$50 for (5) years) for the co-location on the Hamilton County Communications Center radio tower behind the Rangers Station. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

APPROVAL OF OSBA MEMBERSHIP FOR YEAR 2008 (120711) Mrs. Hopewell moved, seconded by Mrs. Barber, to join the Ohio School Boards Association for the year 2008, including member subscriptions to the *Briefcase* and *School Management News* at a cost of \$7,241. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

PUBLIC COMMENTARY – The next meeting of the Board of Education will be January 8, 2008.

ADJOURNMENT (120712) Mrs. Barber moved, seconded by Mr. Jaroszewicz, to adjourn the December 11, 2007 regular meeting of the Indian Hill Board of Education at 8:29 p.m. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

Board President

Treasurer