

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES
Organizational Meeting of January 8, 2008**

The Organizational Meeting of the Indian Hill Exempted Village School District was held on Tuesday, January 8, 2008, at 7:00 p.m., in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member.

Mrs. Johnston was appointed to serve as Temporary Chairperson.

OATH OF OFFICE – Mrs. Hopewell administered the Oath of Office to newly-elected members—Molly Barber and Tim Sharp.

Roll call showed the following members as present:

Mrs. Barber
Mrs. Johnston

Mrs. Hopewell
Mr. Sharp

Mr. Jaroszewicz

EXECUTIVE SESSION - (010801) Mrs. Hopewell moved, seconded by Mrs. Barber, to move into Executive Session at 7:00 p.m. to discuss Board personnel matters. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

The Board reconvened its Organizational Meeting at 7:30 p.m.

Also present were Dr. Knudson, Mrs. Toth, Mark Ault, Lisa Huey, Nancy Striebich, Sandra Harte, Brian Frank, Melissa Stewart, Katy Ping, Martha Stephen, Amy Magenheimer, Ann Powers, and others.

PLEDGE OF ALLEGIANCE - Dr. Knudson led the recitation of the Pledge of Allegiance with those in attendance.

ELECTION OF OFFICERS - PRESIDENT (010802) Mr. Sharp nominated Barb Hopewell to serve as President of the Indian Hill Exempted Village School District Board of Education during calendar year 2008. Mrs. Johnston seconded the nomination. Mr. Sharp moved that nominations for President of the Indian Hill Exempted Village School District Board of Education be closed and a unanimous ballot be cast electing Barb Hopewell to serve as President of the Indian Hill Exempted Village School District Board of Education during calendar year 2008. Mrs. Johnston seconded the motion. All members voted aye. Motion carried.

ELECTION OF OFFICERS - VICE-PRESIDENT (010803) Mrs. Barber nominated Ted Jaroszewicz to serve as Vice-President of the Indian Hill Exempted Village School District Board of Education during calendar year 2008. Mrs. Johnston seconded the nomination. Mrs. Barber moved that the nominations for Vice-President of the Indian Hill Exempted Village School District Board of Education be closed and a unanimous ballot be cast electing Ted Jaroszewicz to serve as Vice-President of the Indian Hill Exempted Village School District Board of Education during calendar year 2008. Mrs. Johnston seconded the motion. All members voted aye. Motion carried.

RESOLUTION TO ESTABLISH BOND FOR TREASURER FOR 2008 (010804) Mr. Sharp moved, seconded by Mr. Jaroszewicz, to instruct the Treasurer to secure a faithful performance bond for the Treasurer in the amount of \$20,000, payable to the State of Ohio, with surety. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

RESOLUTION TO ESTABLISH POSITION BONDS FOR BOARD PRESIDENT AND SUPERINTENDENT (010805) Mr. Sharp moved, seconded by Mr. Jaroszewicz, to establish a faithful performance position bond in the amount of \$20,000 each, with surety and payable to the State of Ohio, for the Board President and Superintendent. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

RESOLUTION TO ESTABLISH DATES, TIMES, PLACES OF MEETINGS DURING 2008 (010806) Mr. Sharp moved, seconded by Mr. Jaroszewicz, to establish the following dates for Board of Education meetings during 2008 to be held at 7:00 p.m. in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243: (Please note the half-hour period

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from 7:00 - 7:30 p.m. is reserved for Committee meetings or Executive Sessions with the regular business session resuming at 7:30 p.m.)

January 8, 2008
February 12, 2008
March 11, 2008
April 15, 2008*
May 13, 2008
June 10, 2008

August 19, 2008*
September 9, 2008
October 14, 2008
November 11, 2008
December 9, 2008

*Third Tuesday of the month

Note: When a second meeting is called, it is usually the fourth Tuesday of the month.

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

ADOPTION OF FY2009 TAX BUDGET (010807) Mr. Sharp moved, seconded by Mr. Jaroszewicz, to adopt the FY2009 Tax Budget, as presented. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

RESOLUTION AUTHORIZING SIGNING OF ALL CHECKS BY TREASURER ONLY (010808) Mr. Sharp moved, seconded by Mr. Jaroszewicz, to authorize the signature of the Treasurer only on all checks, warrants, stop payments and other negotiable orders of withdrawal during calendar year 2008. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

RESOLUTION AUTHORIZING THE INVESTMENT OF FUNDS (010809) Mr. Sharp moved, seconded by Mr. Jaroszewicz, to authorize the Treasurer to invest the funds of the District in accordance with Board Policy and legal constraints and instruct the Treasurer to submit an Investment Report for Board approval on a monthly basis during calendar 2008. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

RESOLUTION FOR THE ADVANCE PAYMENT OF TAXES (010810) Mr. Sharp moved, seconded by Mr. Jaroszewicz, to approve the following resolution for Advance Payment of Taxes:

WHEREAS, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

THEREFORE, BE IT RESOLVED, by the Indian Hill Board of Education of Hamilton County, Cincinnati, Ohio:

Section 1: That the Auditor and Treasurer of Hamilton County, Ohio in accordance with Section 321.34 O.R.C., be requested respectively to draw and pay to the Indian Hill Exempted Village School District, upon the written request of Julia J. Toth, Treasurer, to the County Auditor, money derived from taxes or other sources payable by law to the County Treasurer, to the account of the Indian Hill Exempted Village School District, and lawfully applicable for the purpose of the current fiscal year of funds due in any settlement of 2008.

RESOLUTION FOR THE ADVANCE PAYMENT OF TAXES (010810) – continued

Section 2: That the Treasurer of the Indian Hill Exempted Village School District forward to the County Auditor a certified copy of this resolution.

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Attest: _____

Treasurer

Board President

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

RESOLUTION TO ESTABLISH BOARD SERVICE FUND (010811) Mr. Sharp moved, seconded by Mr. Jaroszewicz, to establish a Service Fund in the amount of \$2,000 to pay for the expenses actually incurred by members of the Board of Education in the performance of their duties and expenses of members-elect actually incurred in connection with their training and orientation to their duties before taking office. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

RESOLUTION AUTHORIZING RENTAL OF SAFETY DEPOSIT BOX FROM PNC BANK (010812) Mr. Sharp moved, seconded by Mr. Jaroszewicz, to approve the rental of a safety deposit box at PNC Bank for the safekeeping of valuable documents, with access to be limited to any two members of the Board or a member of the Board and the Treasurer. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

RESOLUTION AUTHORIZING PROFESSIONAL MEETING LEAVES (010813) Mr. Sharp moved, seconded by Mr. Jaroszewicz, to authorize the attendance of the Superintendent and/or Treasurer at any regional and State professional meetings and provide reimbursement for expenses incurred upon submission of proper documentation in accordance with Board policy. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

2008 BOARD COMMITTEE APPOINTMENTS - The President, Barb Hopewell, thanked Mr. Sharp for his service and leadership as Board President in 2007. Mrs. Hopewell made the following committee appointments for calendar year 2008:

Curriculum/Instruction/Technology
Operations
Professional Relations/Personnel
Finance/Audit
Legislative Liaison
Communications
Great Oaks JVS representative
Indian Hill Public Schools Foundation Liaison

Mrs. Barber*, Mrs. Johnston
Mr. Sharp*, Mr. Jaroszewicz
Mrs. Barber*, Mrs. Hopewell
Mr. Jaroszewicz*, Mr. Sharp
Mrs. Johnston
Mrs. Johnston*, Mrs. Barber
Mrs. Hopewell
Mr. Sharp

* Denotes Committee Chairperson

ADOPTION OF REGULAR BUSINESS MEETING AGENDA (010814) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to adopt the agenda of the regular business meeting of the Indian Hill Board of Education, as amended, to include recommendation for employment for Gail Nichols as an instructional aide, supplemental contracts for Patricia Hurd, Alicia Pursley, and Gina Ceremele-Bechley, and tuition reimbursement for Mark Smiley, and approval of an overnight field trip for the Varsity Wrestling team to compete in a Licking Heights, Ohio tournament from January 11-12, 2008. All members voted aye. Motion carried.

SUPERINTENDENT'S REPORTS: Dr. Knudson thanked Mr. Sharp for his wisdom and effective leadership during 2007. She indicated her eagerness in working with Mrs. Hopewell as Board President in 2008.

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FIRST READING – 2009-10 SCHOOL CALENDAR – Dr. Knudson presented the 2009-10 calendar for first reading. The format is consistent with previous calendars. The calendar has been discussed with administrators, teachers, and PTO presidents. Second reading and approval is anticipated at the February 2008 Board meeting.

SECOND READING - 2008-09 CAPITAL PLAN (010816) Mr. Sharp moved, seconded by Mrs. Barber, to approve the 2008-09 Capital Plan, as presented, and authorize the advertisement for bids as required by law. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

SECOND READING – POLICY ADOPTION: HAZING AND BULLYING (FILE: JFC) (010817) Mrs. Barber moved, seconded by Mrs. Johnston, to adopt the revised Hazing and Bullying policy, File: JFC, as presented. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

APPROVAL OF SUMMER CAMP PROGRAM VENDOR (010818) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to approve a contract with Skyhawks Sports Academy to provide coordination and management services for our 2008 Summer Athletic Camps, including some staffing. The District agrees to accept reimbursement for those Indian Hill coaches who run specific sports camps and who are paid through Indian Hill payroll programs in addition to a 22% commission on all camp revenue. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

ACCEPTANCE OF DONATIONS (010819) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to accept the following donations from the following:

High School PTO:

Requested by	Dept/Grade	Item or request	\$ Funded	Benefits/Comments
Deb Centers	Vocal Music	4 filing cabinets	\$569.96	Vocal Music Department
Ellen Hughes	Physical Ed.	Portable Game Standards	\$780.85	All PE classes
Donald Barker	Band	Music Stands	\$625.00	Concert, Pep and Jazz Bands
Kathleen Clark	Nurse	District Wide Health Fair	\$250.00	Entire District
Beverly Fennell	Science	Labeling of grass species and weeding	\$150.00	Biology, AP Biology, Envi Science
Beverly Fennell	Science	DVD Discs of Planet Earth and Touch Sounds	\$94.87	Biology, Envi Sci, and Anatomy
Lori Huon	Special Ed.	Fidgets- squishy balls and theraputty	\$87.95	15 Special Needs Students
Dennis Dupps	Video Tech.	Imac Computer	\$1,447.00	Video Tech
Barbara Mustard	French	DVD Player and Dictionary	\$130.67	All For Lang Students
Arline Pique	TF	Digital Camcorder (2)	\$208.47	Any High School Student
		TOTAL	\$4,344.77	

ACCEPTANCE OF DONATIONS (010819) - continued

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

PERSONNEL ACTIONS (010820) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to approve the following personnel matters as recommended by the Superintendent:

A. Employment Contracts – beginning 2007-08 year (Attachments to Board only*)

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Employee Name	Building Assignment	% Contract	Column	Step	2007-08 Salary
Nichols, Gail	MS/Instructional Aide	100		5	\$14.61/hr

B. Approval of Supplemental/Personal Service Contracts – 2007-08 year

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Hughes, Ellen	SUPP	HS	Freshmen Team Member (prorated 40%)		\$320.00
Bergh, Maria	PSC	ATH	Swim/Dive Coach, Varsity Assistant (15% of 9%)	1.35%	\$468.00
Smith, Melinda	PSC	ATH	Swim/Dive Coach, Varsity Assistant (50% of 9%)	4.50%	\$1,561.50
Hurd, Patricia	SUPP	HS	Bridges Transition Program Coord'n (Aug 2007)	\$120/day	\$1,200.00
Pursley, Alicia	SUPP	HS	Drama/Thespians - PowWow (1/3 share)	Group A	\$1,821.33
Ceremele-Bechley, G	PSC	HS	Drama/Thespians - Spring Play (1/3 share)	Group A	\$1,821.33

C. Retirements/Resignations

Last Name	First Name	Assignment	Building	Effective Date
Pelfrey	Michele	Instructional Aide	Middle	December 14, 2007

D. Tuition Reimbursements

Dr. Betty Herrick	Intro to Microsoft Excel 2007	Ashland Univ	\$440.00
Mark Smiley	Foundations of Multi-Cultural Education	Miami Univ	\$616.53

Roll call vote was as follows:

Mrs. Barber, aye	Mrs. Hopewell, aye	Mr. Jaroszewicz, aye
Mrs. Johnston, aye	Mr. Sharp, aye	

APPROVAL OF OVERNIGHT FIELD TRIP (010821) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to approve the following overnight field trip:

Varsity Wrestling Team, to Licking Heights, Ohio Tournament, January 11-12, 2008

Roll call vote was as follows:

Mrs. Barber, aye	Mrs. Hopewell, aye	Mr. Jaroszewicz, aye
Mrs. Johnston, aye	Mr. Sharp, aye	

APPROVAL OF MINUTES (010822) Mr. Jaroszewicz moved, seconded by Mr. Sharp, to approve the minutes of the December 11, 2007 meeting as written. Roll call vote was as follows:

Mrs. Barber, aye	Mrs. Hopewell, aye	Mr. Jaroszewicz, aye
Mrs. Johnston, aye	Mr. Sharp, aye	

APPROVAL OF FINANCIAL REPORTS (010823) Mr. Jaroszewicz moved, seconded by Mr. Sharp, to approve the financial reports for the month ending December 31, 2007 including Investment Reports, Fund Reports, and Warrant Listings, totaling \$2,527,241.81, as presented:

General Fund	\$2,234,743.21
Bond Retirement Fund	\$0.00

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Building Fund	\$0.00
Enterprise Funds	\$76,185.03
Special Revenue Funds	\$211,022.66
Special Trust Funds	\$0.00
Agency Funds	\$5,290.91
TOTAL ALL FUNDS, December 31, 2007	\$2,527,241.81

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

APPROVAL TO PAY INVOICES (010823) Mrs. Hopewell moved, seconded by Mrs. Barber, to pay the following invoices in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
Bramble Mower Sales & Service	Bagger and 2 Trimmers-Maintenance	\$3,489.95
IHEVSD Transportation	October Field Trips-Athletics	\$10,610.94
IHEVSD Transportation	November Field Trips-Athletics	\$3,597.45

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

APPROVAL TO APPOINT TREASURER TO SERVE AS BOARD LIAISON TO T.I.R.C. (010824) Mrs. Hopewell moved, seconded by Mrs. Barber, to appoint the Treasurer to serve as the District's representative on the Tax Incentive Review Council (T.I.R.C.) for 2007. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

ADJOURNMENT (010825) Mr. Jaroszewicz moved, seconded by Mr. Sharp, to adjourn the Organizational Meeting of the Indian Hill Board of Education at 8:04 p.m. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

Board President

Treasurer