

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES**

Regular Meeting of February 10, 2009

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday, February 10, 2009, at 7:00 p.m., in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mrs. Barber
Mrs. Johnston

Mrs. Hopewell
Mr. Sharp

Mr. Jaroszewicz

Also present were Dr. Knudson, Mrs. Toth, Mark Ault, Lisa Huey, Nancy Striebich, Kim Miller, Melissa Stewart, Sandy Harte, Martha Stephen, Katy Ping, Steve Fish, Marcy Taylor, Erin Starkey, Brittney Rahn, and Forrest Sellers.

EXECUTIVE SESSION (020901) Mr. Sharp moved, seconded by Mr. Jaroszewicz, to go into Executive Session at 7:00 p.m. to discuss personnel matters. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

The Board reconvened its regular meeting at 7:30 p.m.

PLEDGE OF ALLEGIANCE – Dr. Knudson led the recitation of the Pledge of Allegiance with those in attendance.

ADOPTION OF REGULAR MEETING AGENDA (020902) Mr. Sharp moved, seconded by Mr. Jaroszewicz, to adopt the agenda of the regular business meeting of the Indian Hill Board of Education, as amended, to include the retirement of Anne Vuotto, Intervention Specialist, effective June 30, 2009, approval of PowWow supplemental contracts, and tuition reimbursement for Julie Mascarioto; acceptance of donations from the Boosters; and approval of minutes from January 27, 2009. All members voted aye. Motion carried.

MIDDLE SCHOOL REPORT – Mrs. Kim Miller, Principal of Indian Hill Middle School, presented an overview of the Middle School goals and objectives for the 2008-09 school year. The Middle School has identified three ambitious goals for students for the current school year: (1) demonstrate Math and Language Arts achievement commensurate with students' abilities; (2) meet AYP targets and add value to all students; and (3) create a positive school climate. Instructional Improvement Plans focus on mathematical procedures to help students understand and use formulas for problem-solving without calculators or technical equipment. Language Arts improvement goals will address sentence mechanics using the ERB (Educational Records Bureau) rubric in the WrAP (Writing Assessment Program). Teachers have accessed and analyzed student data available in Pinnacle Analytics to identify areas to target in helping students learn. Weekly team meetings have allowed collaboration which recently led to adjustments to instruction due to the number of calamity days. Team time allows teachers to provide intervention, reinforcement and enrichment activities for students. Mrs. Miller has established a Principal's Advisory Panel for students to share their ideas and concerns with her. Administrative visibility, particularly in the classroom, is an important element of the school climate for both students and teachers. Results from two (parent, student and staff) surveys (August 2008 and January 2009) help understanding for student expectations and will help shape future initiatives in the area of school climate. Academic awards have been restructured based on student feedback: Students who receive either all "A's" or all "A's and B's with at least (3) A's" are celebrated with a lunch and 370 students met this new standard for the first semester. In addition P.I.E. (Progress in Education) awards are presented to students who have worked hard to improve their academic standing. These awards are by teacher nomination. For the coming school year, 2009-10, a Schedule Committee has convened to study a school day which will better meet the needs of students, particularly in providing intervention during the school day as well as allowing students the opportunity for both music and art in grades 7 and 8. In addition, the Middle School staff will be studying Professional Learning Communities using their common planning and developing common assessments to focus on raising achievement for all students.

FIRST READING: POLICY REVISIONS – Dr. Knudson presented revisions to the entire Section J (Students) and File GCBDB/GDBDA, Family and Medical Leave Policy, for first reading. Changes include legal compliance as well as conformity with current practice. It is anticipated that second reading and approval would be recommended at the March 2009 Board meeting.

FIRST READING: COURSES OF STUDY (HIGH SCHOOL) – Dr. Knudson presented two courses of study for the 2009-10 school year for first reading:

- a. Social Studies Course: Leadership

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- b. Computer Course: Engineering Your Future

FIRST READING: TEXTBOOKS – Dr. Knudson presented two textbook adoptions for the 2009-10 school year for first reading:

- a. The 21 Irrefutable Laws of Leadership, Maxwell, John C., Thomas Nelson, Inc. 2007 edition
b. Engineering Your Future? A Project Based Introduction to Engineering, Gomez, et al, Great Lakes, 2004 edition

APPROVAL OF AMENDED 2008-09 SCHOOL CALENDAR (020903) Mrs. Barber moved, seconded by Mr. Sharp, to amend the 2008-09 school calendar to provide the following make-up days:

February 13, 2009

March 30, 2009

June 4, 2009 (The last day of classes for the fourth quarter will be June 3, 2009. June 4, 2009 will be considered a make-up day to meet the state's minimum school year requirements.)

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

ADOPTION OF 2010-11 SCHOOL CALENDAR (020904) Mrs. Barber moved, seconded by Mr. Sharp, to adopt the school calendar for the 2010-11 academic year, as follows:

**2010-2011 SCHOOL CALENDAR
INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT**

Teacher Workday (Tuesday)	August 17, 2010
Staff Development Day (Wednesday – counted as student day)*	August 18
First Day of School for Students (Thursday)	August 19
Labor Day (No school)	September 6
Staff Development Day (No school-half day for teachers)	October 15
No School (No school)	October 18
Conference Day (No school)	November 5
Thanksgiving Recess (No school-counted as Conf. Day)**	November 24
Thanksgiving Day (No school)	November 25
Thanksgiving Recess (No school)	November 26
Winter Recess (at end of day on Friday, 12/17)	December 20
School Reopens (Monday)	January 3, 2011
End of Semester	January 14
Martin Luther King Day (No school)	January 17
Staff Development Day (No school-half day for teachers)	February 18
Presidents' Day (No school)	February 21
Spring Recess (at end of day on Friday, 3/25)	March 28
School Reopens (Tuesday)	April 5
Memorial Day (No school)	May 30
Last day for students (Thursday)	June 2
Last day for teachers (Friday)	June 3

ADOPTION OF 2009-10 SCHOOL CALENDAR (020904) – continued

1st period:	Aug. 18 - Sept. 17	22.0 days	
2nd period:	Sept. 20 - Oct. 22	23.5 days	45.5 days
3rd period:	Oct. 25 - Nov. 26	23.0 days	
4th period:	Nov. 29 - Jan. 14	<u>25.0</u> days	48.0 days

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		93.5 days	
5th period:	Jan. 18 - Feb. 18	23.5 days	
6th period:	Feb. 22 - Mar. 25 (grades close 3/23/2011)	24.0 days	47.5 days
7th period:	Apr. 5 - Apr. 29	19.0 days	
8th period:	May 2 - June 2	<u>23.0</u> days	42.0 days
		89.5 days	
Total days for students		183 days	
Total days for teachers		185 days	

- * Staff Development Days on August 18, October 15 (half) and February 18 (half) are counted as student days.
- ** The day before Thanksgiving is listed as a Conference Day with no students in attendance, but the actual conferences are scheduled during evening hours earlier in November.
- PLEASE NOTE: Emergency days exceeding five will be made up beginning June 6. The Board reserves the right to amend this school calendar.

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

APPROVAL OF 2009-10 SCHOOL FEES (020905) Mrs. Barber moved, seconded by Mr. Sharp, to approve the school fees for the 2009-10 academic year, as follows:

	2008-09	2009-10	\$ Chg	
Primary School				
General/Instructional - K	\$ 35.00	\$ 35.00	\$ -	incl consummable science materials
General/Instructional - 1-2	\$ 35.00	\$ 35.00	\$ -	incl consummable science materials
Elementary School				
General/Instructional - Gr 3	\$ 25.00	\$ 25.00	\$ -	incl consummable art/science materials
General/Instructional - Gr 4	\$ 25.00	\$ 25.00	\$ -	incl consummable art/science materials
General/Instructional - Gr 5	\$ 25.00	\$ 25.00	\$ -	incl consummable art/science materials
Middle School				
General/Instructional - 6-8	\$ 45.00	\$ 45.00	\$ -	incl grammar/vocab wrkbks/science materials

APPROVAL OF 2009-10 SCHOOL FEES (020905) - continued

		2008-09	2009-10	\$ Chg
High School				
Course ID				
0011	General/Instructional - 9-12	\$ 10.00	\$ 10.00	\$ -
0012	Graduation Fee	\$ 64.00	\$ 64.00	\$ -
0013	Roses	\$ 17.50	\$ 17.50	\$ -

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0014	PlanBook	\$ 5.00	\$ 5.00	\$ -	
7572	App Tech, Architectural Drawing I, II	\$ 15.00	\$ 15.00	\$ -	
7612/22	App Tech, CADD I, II	\$ 15.00	\$ 15.00	\$ -	
7632	App Tech, Computer Applications	\$ 15.00	\$ 15.00	\$ -	
7303	App Tech, Computer Programming	\$ 15.00	\$ 15.00	\$ -	
7202/7212	App Tech, Info Technology I, II	\$ 15.00	\$ 15.00	\$ -	
7582/92	App Tech, Video Tech I, II	\$ 15.00	\$ 15.00	\$ -	
7302/12	App Tech, Web Design/Dev	\$ 15.00	\$ 15.00	\$ -	
8122/32	Art I, II	\$ 13.00	\$ 13.00	\$ -	
8153	Art, Art History	\$ 13.00	\$ 13.00	\$ -	
8172	Art, Ceramics/Potters Wheel	\$ 18.00	\$ 18.00	\$ -	
8192	Art, Crafts	\$ 18.00	\$ 18.00	\$ -	
8152	Art, Drawing/Painting, Adv	\$ 13.00	\$ 13.00	\$ -	
8312/22/23/32	Art, Photo, I, II, Adv	\$ 21.00	\$ 21.00	\$ -	
7581	Art, Studio Art AP	\$ 23.00	\$ 23.00	\$ -	
1221	English 10	\$ -	\$ -	\$ -	does not include cost of novels
1211	English 10, Adv	\$ -	\$ -	\$ -	does not include cost of novels
1321	English 11	\$ -	\$ -	\$ -	does not include cost of novels
1331	English 11, AP	\$ -	\$ -	\$ -	does not include cost of novels
1412	English 12	\$ -	\$ -	\$ -	does not include cost of novels
1421	English 12, AP	\$ -	\$ -	\$ -	does not include cost of novels
1121	English 9	\$ 15.00	\$ 15.00	\$ -	does not include cost of novels
1111	English 9, Adv	\$ 15.00	\$ 15.00	\$ -	does not include cost of novels
1512	English, Creative Writing	\$ 28.00	\$ 28.00	\$ -	
5211/21/31	For Lang, French I, II, III	\$ 17.00	\$ 17.00	\$ -	incl workbooks
5261	For Lang, French Language AP	\$ 48.00	\$ 48.00	\$ -	incl workbooks (2)
5251	For Lang, French Lit AP	\$ 17.00	\$ 17.00	\$ -	incl workbook
5031	For Lang, Latin III	\$ 25.00	\$ 38.00	\$ -	incl workbooks
5141	For Lang, Spanish AP	\$ 75.00	\$ 75.00	\$ -	incl workbooks (3)
5111/21/31	For Lang, Spanish I, II, III	\$ 15.00	\$ 15.00	\$ -	incl workbooks
5161/71	For Lang, Spanish IV, V	\$ 13.00	\$ 13.00	\$ -	incl workbooks
6131	Marketing III, Sem 1	\$ 15.00	\$ 15.00	\$ -	
6112	Marketing, Jr	\$ 15.00	\$ 15.00	\$ -	
6121	Marketing, Sr	\$ 15.00	\$ 15.00	\$ -	
8621/22	Music, Band	\$ 50.00	\$ 50.00	\$ -	
8671/72/81/91	Music, Chorus - All	\$ 10.00	\$ 10.00	\$ -	
8641/43	Music, Orchestra	\$ 10.00	\$ 10.00	\$ -	
9512	PE, Outdoor Education	\$ 50.00	\$ 50.00	\$ -	Field Trip Admissions Costs
3221	Science, Anatomy/Physiology	\$ 10.00	\$ 10.00	\$ -	
3111	Science, Applied	\$ 18.00	\$ 18.00	\$ -	
3101	Science, Biology I	\$ 10.00	\$ 10.00	\$ -	
3701	Science, Biology, AP	\$ 20.00	\$ 20.00	\$ -	incl lab books
3321	Science, Chemistry	\$ 10.00	\$ 10.00	\$ -	
3511	Science, Chemistry, Advanced	\$ 10.00	\$ 10.00	\$ -	

APPROVAL OF 2009-10 SCHOOL FEES (020905) - continued

		2008-09	2009-10	\$ Chg	
3801	Science, Chemistry, AP	\$ 10.00	\$ 10.00	\$ -	incl lab books
3331	Science, Chemistry, Applied	\$ 10.00	\$ 10.00	\$ -	
3301	Science, Chemistry, Seminar	\$ 10.00	\$ 10.00	\$ -	
3401	Science, Environ Science	\$ 10.00	\$ 10.00	\$ -	
3411	Science, Environ Science, AP	\$ 20.00	\$ 20.00	\$ -	incl lab books

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3421	Science, Physics	\$ 10.00	\$ 10.00	\$ -	
3201	Science, Watershed Studies	\$ 10.00	\$ 10.00	\$ -	
4631	SS, Economics, AP	\$ 33.00	\$ 33.00	\$ -	
7106	WFL, Contemporary Living	\$ 18.00	\$ 18.00	\$ -	
7152	WFL, Food and Nutrition	\$ 25.00	\$ 25.00	\$ -	
7142	WFL, Gourmet Cuisine I, II/Hlthy Liv	\$ 45.00	\$ 45.00	\$ -	
7122	WFL, Independent Living	\$ 18.00	\$ 18.00	\$ -	
	Adv Placement Courses-Test	\$ 85.00	\$ 85.00	\$ -	College Board sets AP fees in June

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

ACCEPTANCE OF DONATIONS (020906) Mrs. Barber moved, seconded by Mr. Sharp, to accept the following donations:
Primary School PTO:

Requested by	Dept/Grade	Item or request	\$ Funded	Benefit/Comment
Kris Groth		10 wireless keyboards and mice	\$1,128.40	Supports use of smart boards in classrooms
Kelly Iles		Small playground equipment /balls,bases,scoops	\$343.50	For use on blacktop or on playground
Dana Snyder		CD listening center kit (player, jack, headphones)	\$198.15	CD's are replacing tapes. Listening centers are in every classroom
Sandy Harte		11 visual timers with audible cue	\$385.00	Timers are valuable for helping students pace their work
Mrs. Stickler		Books for classroom library	\$500.00	Teacher new to school needs to build classroom library
Mrs. Smith		Books for classroom library	\$500.00	Teacher new to school needs to build classromm library
		TOTAL	\$ 3,055.05	

ACCEPTANCE OF DONATIONS (020906) - continued

Elementary School PTO:

Requested by	Dept/Grade	Item or request	\$ Funded	Benefit/Comment
Alice Bohn	Music	Bus transportation for 2 choir field trips	\$180.50	4th grade performed at PNC/Festival of Lights

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Melissa Stewart		Picnic Tables for Courtyard	\$2,252.00	All will benefit for socialization/educational purposes
Joan Welsh	Library	Mural	\$350.00	Designed/painted on wall behind circulation desk
Melissa Stewart		Umbrellas for picnic tables in courtyard	\$250.00	To shade
		TOTAL	\$2,852.00	

Boosters:

- (1) Winter Homecoming DJ, \$900
- (2) Latin Convention, \$845

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

PERSONNEL ACTIONS (020907) Mrs. Barber moved, seconded by Mr. Sharp, to approve the following personnel matters as recommended by the Superintendent:

A. Approval of Supplemental/Personal Service Contracts – 2008-09 year

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Arcuri, Anthony	SUPP	ATH	Track Coach, Boys/Girls, MS	12%	\$4,268.00
Block, Joyce	PSC	ATH	Tennis Coach, Boys, MS	5%	\$1,778.00
Conway, Cody	SUPP	ATH	Baseball Coach, JV - 1/2 contract	4.5%	\$1,600.50
Dektas, Chandler	PSC	ATH	Lacrosse Coach, Girls, JV	13%	\$4,624.00
Dunlap, Amy	SUPP	ATH	Track Coach, Asst Varsity	10%	\$3,557.00
Fleishour, Lori	PSC	DST	Cyberstudio, 2008-09	\$75/ssn	\$750.00
Flint, Don	PSC	ATH	Track Coach, Asst Varsity - hrly rate TBD	10%	\$3,557.00
Haarman, Dale	SUPP	ATH	Track Coach, Asst Varsity	10%	\$3,557.00
Hayslip, Vera	SUPP	ATH	Track Coach, MS, Asst	7%	\$2,490.00
Malotke, Jonathan	PSC	ATH	Lacrosse Coach, Boys, JV	13%	\$4,624.00
McGlade, Patrick	SUPP	ATH	Baseball Coach, JV - 1/2 contract	4.5%	\$1,600.50
Ossenbeck, Megan	PSC	ATH	Softball Coach, Asst Varsity	9%	\$3,201.00
Pritz, Michael	PSC	ATH	Lacrosse Coach, Boys, JV Asst	12%	\$4,268.00
Reckman, Ryan	PSC	ATH	Lacrosse Coach, Boys, Asst Varsity	12%	\$4,268.00
Ritchie, Frank	PSC	ATH	Baseball Coach, Assistant Varsity	9%	\$3,201.00
Snyder, Joshua	PSC	ATH	Athletic Event Supv, Winter, not to exceed 20 hrs/wk	\$15/hr	\$4,800.00

PERSONNEL ACTIONS (020907) – continued

A. Approval of Supplemental/Personal Service Contracts – 2008-09 year - continued

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Theisen, Mike	SUPP	ATH	Track Coach, MS, Asst	7%	\$2,490.00
Tranter, Steve	SUPP	MS	I-Team, Special Subjects (school year only)		\$1,500.00
Walker, Bryan	PSC	ATH	Lacrosse Coach, Girls, Varsity	15%	\$5,335.00

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Langhorst, Janet	PSC	HS	PowWow Accompanist	\$2,000.00
Cerimele-Mechley, G	PSC	HS	PowWow Choreographer	\$2,000.00
Barker, Donald	SUPP	HS	PowWow Orchestra Director	\$1,500.00
Ussery, Kara	SUPP	HS	PowWow Photography, Make-Up Design	\$500.00

C. Retirements/Resignations

Last Name	First Name	Assignment	Building	Effective Date
Sanson	Allison	Foreign Language	Elementary	August 17, 2009
Vuotto	Anne	Intervention Specialist	Elementary	June 30, 2009

D. Tuition Reimbursements

Damon Davis	Counseling Issues & Ethics	XU	\$907.14
Damon Davis	Family Relations	XU	\$907.14
Julie Mascaritolo	TESA	Ashland Univ	\$157.00
Lisa Shepherd	Applied Research In Education	NKU	\$1,197.00

Roll call vote was as follows:

Mrs. Barber, aye	Mrs. Hopewell, aye	Mr. Jaroszewicz, aye
Mrs. Johnston, aye	Mr. Sharp, aye	

APPROVAL OF MINUTES (020908) Mr. Jaroszewicz moved, seconded by Mrs. Johnston, to approve the minutes of the January 13 and January 27, 2009 meetings, as written. Roll call vote was as follows:

Mrs. Barber, aye	Mrs. Hopewell, aye	Mr. Jaroszewicz, aye
Mrs. Johnston, aye	Mr. Sharp, aye	

APPROVAL OF FINANCIAL REPORTS (020909) Mr. Jaroszewicz moved, seconded by Mrs. Johnston, to approve the financial reports for the month ended January 31, 2009 including Fund Reports and Expenditure/Warrant Listings, totaling \$2,424,458.15, as follows:

General Fund	\$2,174,722.78
Debt Service Fund	\$.00
Building Fund	\$.00
Enterprise Funds	\$37,199.37
Special Revenue Funds	\$ 210,397.76
Agency Funds	\$ 2,138.24
TOTAL ALL FUNDS, January 31, 2009	\$2,424,458.15

Roll call vote was as follows:

Mrs. Barber, aye	Mrs. Hopewell, aye	Mr. Jaroszewicz, aye
Mrs. Johnston, aye	Mr. Sharp, aye	

APPROVAL TO PAY INVOICES (020910) Mr. Jaroszewicz moved, seconded by Mrs. Johnston, to approve the following invoices prior to payment in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
Cincinnati Country Day School	Reimburse Teacher Continuing Education	\$7,029.63
Transportation Department	12/2008 Field Trips-Athletics	\$4,614.71

Roll call vote was as follows:

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Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

APPROVAL TO WRITE SPECIFICATIONS AND ADVERTISE FOR BIDS (020911) Mr. Jaroszewicz moved, seconded by Mrs. Johnston, to write specifications and advertise for bids to purchase of up to (2) school buses. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

COMMITTEE REPORTS –Mrs. Barber, Personnel Committee, reported the second meeting of the Professional Relations Committee was held in late January. Discussion topics included caseloads for special education teachers, the frequency and number of teachers' meetings, high school teacher lunch schedules, and intervention for struggling students. The next Professional Relations Committee meeting is scheduled for March 16, 2009. Minutes are forthcoming.

ADJOURNMENT (020912) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to adjourn the February 10, 2009 regular meeting of the Indian Hill Board of Education at 8:21 p.m. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye
Mr. Sharp, aye

Mr. Jaroszewicz, aye

Board President

Treasurer