

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES
Regular Meeting of November 9, 2010**

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday, November 9, 2010, at 6:30 p.m. in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mrs. Barber
Mrs. Lewis

Mr. Grafe
Mr. Sharp

Mrs. Johnston

Also present were Dr. Knudson, Mrs. Toth, Mark Ault, Nancy Striebich, Kim Miller, Chris Heybruch, Melissa Stewart, Sandy Harte, Martha Stephen, Arline Pique, Naomi Horchak-Morris, Rosa Jason, Pat Bartholomew, Steve Seeger, Amy Magenheimer, Lori Klinedinst, Molly Poling, Richard and Carole Cocks, Ruth Hubbard, Catherine Alford, Forrest Sellers, and others.

EXECUTIVE SESSION (111001) Mr. Grafe moved, seconded by Mrs. Barber, to move into Executive Session at 7:15 p.m. to discuss an ongoing legal matter regarding a special education student. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

The Board reconvened its regular meeting at 7:30 p.m.

PLEDGE OF ALLEGIANCE – Dr. Knudson led the recitation of the Pledge of Allegiance with those in attendance.

ADOPTION OF REGULAR MEETING AGENDA (111002) Mrs. Barber moved, seconded by Mr. Grafe, to adopt the agenda of the regular business meeting of the Indian Hill Board of Education, as amended, to include permission to use public school buses for shuttle services in connection with the dedication activities at Armstrong Church on December 12, 2010. All members voted aye. Motion carried.

CORRESPONDENCE AND ANNOUNCEMENTS – Dr. Knudson announced the success of the Girls Soccer team this year as they continue in post-season competition. Elizabeth Heinbach, IHHS Junior, placed 5th in the State Cross Country Meet.

MIDDLE SCHOOL REPORT – Mrs. Kim Miller, Principal of Indian Hill Middle School, presented an overview of the Middle School goals and objectives for the 2010-11 school year. Goals for the next several years have been developed in the areas of Communication Skills (written, oral, and using technology) and Formative Assessment as well as gathering, tracking and analyzing data. Students learn to articulate their ideas using written communication skills in all content areas. The Ohio Achievement Assessment (OAA) provides feedback on student progress in this area as does the analysis of students' writing using the ERB rubric (WrAP). Students learn to express their ideas using oral communication skills through quarterly formal presentations, and are provided progress data using a school-wide oral communication rubric and goal-setting. Students learn through multiple media and technologies. Tech-based instructional tools such as Word Champ, Audacity, and Video Production help students grow in their knowledge of communication through technology.

Teachers use formative assessments to understand student progress in understanding lessons throughout the learning cycle. Formative assessments allow teachers to adjust their teaching to promote student learning and achievement. Teachers are developing common quarterly assessments in the core subject areas, analyzing data, and engaged in learning about Professional Learning Communities.

Middle School is about more than the academics. The Middle School process is about relationships (both peer and parent) as well as developing a sense of self amidst all those changes experienced by adolescents. Middle School provides many activities for students' personal growth to maturity and responsible adulthood. Character Education, Rachel's Challenge, Navig8ors, and the Principal's Panel are a few programs provided to improve the school climate and the learning environment. Looking ahead, the Middle School anticipates a continued focus on academic excellence, more opportunities for student-led initiatives, new learning for staff and students, and ongoing parent partnerships.

POLICY ADOPTION – FIRST READING – Dr. Knudson presented the following policy for a first reading:

- (1) Policy J-22, Student Conduct

A second reading and adoption is anticipated in December 2010.

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ACCEPTANCE OF DONATIONS (111003) Mrs. Lewis moved, seconded by Mrs. Johnston, to accept the following donations:

(1) Middle School PTO – 2009-10 school year

Requested By	Item	Qty	Actual Reimbursed
Art-Blom	Visual Arts: Photo lab materials	1	\$ 340.00
Science 8-Miller	Science 8th: Cinci Zoo Cat Ambassador Program	1	\$ 300.00
PE-Tranter	PE: 24" fans for gymnasium	2	\$ 255.58
PE-Tranter	PE: Presidential Fit T-shirts	160	\$ 518.00
Health-Osborn	Health 8th: Impaired perception Goggles	2	\$ 299.00
Music-Rotsching	Music: An Appreciation (book =\$84 + CD \$63)	1	\$ 174.17
	PotH-WishList: Document Camera	1	\$ 689.68
World Lang Dpt	PotH-WishList: Stereo Headphones w/mics	3	\$ 78.76
	PotH-WishList: Dry Erase Brd & 3 sets Markers	1	\$ 182.91
	PotH-WishList: Novel Sets	42	\$ 71.88
	Actual orders totalled at \$256.13 for 43 books		\$ 90.77
			\$ 93.48
	PotH-WishList: Microscopes	10	\$ 1,400.00
TOTAL CAPITAL GRANTS - FALL 2009			\$ 4,494.23
Science 8-Miller	Telescope	1	\$ 267.68
World Lang Dpt	MP3 recording microphones		\$ 246.40
Math-Silberman	Document camera		\$ 690.14
English 7	Flip Video Camcorders		\$ 150.00
Spec Ed - Huon	Mural Project – 6 th , 7 th , 8 th		\$ 1,402.00
English Dept	Classroom Libraries		\$ 2,400.00
TOTAL CAPITAL GRANTS - SPRING 2010			\$ 5,156.22
TOTAL MS PTO GIFTS, 2009-10 year			\$ 9,650.45

(2) Primary School PTO – Fall 2010

Requested by	Dept/Grade	Item or request	\$ Requested	Benefits
K. Groth	Primary Library	Non-fiction books for library	718.20	This is a library binding assortment of high interest to young children. We're always looking for non-fiction books that are written at lower reading levels
S. Harte, B. Watson	Primary	Bi-Okoto Drum Assembly, 2 performances	775.00	This fits perfectly with the arrival of the National Geographic giant map of Africa and the study of African fabrics in art.
Gr. 1 teachers	1 st grade	Playhouse in the Park performance of <i>Lily's Purple Purse</i> .	400.00	This is a live performance of adaptation of Kevin Henke's book by the same name, will take place at the PS.
S Harte	K-2	Green Acres Field Trip bus transportation	1680.00	All 9 trips to Green Acres, September – May 2010
Total PS			\$3573.20	

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ACCEPTANCE OF DONATIONS (111003) - continued

(3) Elementary School PTO – Fall 2010

Requested by	Dept/Grade	Item or request	\$ Requested	Benefits
M. Richardson	Technology	6 wireless projector connections	1020.00	With a wireless adapter a teacher could present from their laptop anywhere in the room and take their table to another student's desk. The goal is to eventually purchase one for each classroom.
M. Kerbl	3-5, art	4 bookbinding machines	485.48	One for each grade level and one to share for the art rooms
M. Stewart	3-5	2 LCD Projectors	1426.86	For loan or replacement
M. Stewart	3-5	DVD/VCR combo player	89.00	To be used with the new hTV system. The school has a dvd player but not one capable of connecting to a vcr player. Teachers use many vcr tapes.
Total ES			\$3021.34	

(4) **Anonymous** - \$7,000 stock donation for the purchase of (2) AED's with permanent mounting for the High School/Middle School Gyms and Repairs to the HS Gym Sound System.

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

PERSONNEL ACTIONS (111004) Mrs. Lewis moved, seconded by Mrs. Johnston, to approve the following personnel matters as recommended by the Superintendent:

A. Employment Contracts – beginning 2010-11

Employee Name	Bldg/Assignment	% Contract	Column	Step	2010-11 Salary
Powers, Ann	PS/Instructional Aide	50		13	\$18.85/hr

B. Approval of Supplemental/Personal Service Contracts – 2010-11 year

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Jones, Diana	PSC	ATH	Athletic Event Supv, Winter, not to exceed 20 hrs/wk	\$15/hr	\$4,800.00
Burroughs, Nicholas	PSC	ATH	Wrestling Coach, Varsity	16%	\$5,862.00
Stephen, Martha	PSC	DST	Communication/Publications - salary adj 2010-11 year		\$591.00
Lohrum, Natalie	SUPP	DST	Tutor, Home Instruction, not to exceed 100 hrs	31.49/hr	\$3,149.00
Daus, Kerry	SUPP	MS	Intervention, After School (Media), 3 dys/wk - 2010/11 yr		\$3,078.00
Sutton, Patricia	SUPP	MS	Student Council Advisor, MS (1/2 share)	Group D	\$721.00
Fahrenkamp, Paula	SUPP	MS	Student Council Advisor, MS (1/2 share)	Group D	\$721.00

C. Retirements/Resignations

Last Name	First Name	Assignment	Building	Effective Date
Ketterer	Cynthia	Transportation Supervisor	Transportation	January 31, 2011
Kordons	Virginia	Instructional Aide	Middle	October 31, 2010

D. Tuition Reimbursements

Deborah Centers	Ohio Choral Summer Conference	Otterbein College	\$549.00
Margaret Mock	Technology Tools For Teachers	Ashland Univ	\$273.00
Melanie Raby	Integrating Technology and Curriculum	Univ of Phoenix	\$1,515.00

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PERSONNEL ACTIONS (111004) - continued

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

APPROVAL OF MINUTES (111005) Mrs. Johnston moved, seconded by Mrs. Barber, to adopt the minutes of the October 12, 2010 meeting as presented. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

APPROVAL OF FINANCIAL REPORTS (111006) Mrs. Johnston moved, seconded by Mrs. Barber, to approve the financial reports for the month ending October 31, 2010 including Fund Reports and Expenditure/Warrant Listings totaling \$3,210,309.25, as presented:

General Fund	\$2,912,536.80
Bond Retirement Fund	\$552.77
Enterprise Funds	\$121,000.06
Special Revenue Funds	\$160,821.43
Special Trust Funds	\$0.00
Agency Funds	\$15,398.19
TOTAL ALL FUNDS, October 31, 2010	<u>\$3,210,309.25</u>

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

APPROVAL TO PAY INVOICES (111007) Mrs. Johnston moved, seconded by Mrs. Barber, to approve the following invoices prior to payment in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
Fanattik	Spirit Tee Shirts-High School	\$4,120.00
Transportation Department	September 2010 Field Trips-Athletics	\$23,578.99
PSAT/NMSQT	PSAT Testing Materials-Grades 10 & 11-High School	\$4,836.00

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

DESIGNATION TO HEAR EXPULSION APPEAL (111008) Mrs. Lewis moved, seconded by Mrs. Johnston, to designate Mrs. Barber and Mr. Grafe to hear two expulsion appeals on behalf of the Board on November 17, 2010. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

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APPROVAL OF SCHOOL BUS BIDS (111009) Mrs. Barber moved, seconded by Mr. Grafe, to accept the bid of Edwin H. Davis & Son, Inc., for the purchase of two replacement 71-passenger school buses at a cost of \$83,700 per unit. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

APPROVAL TO SET FY2012 BUDGET HEARING AND ORGANIZATION MEETING (111010) Mrs. Barber moved, seconded by Mr. Grafe, to set Tuesday, January 11, 2011 at 7:30 p.m. in the Indian Hill High School Multipurpose Room as the Budget Hearing on the FY2012 Budget and the Organizational Meeting for the Indian Hill Board of Education. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

APPROVAL TO USE PUBLIC SCHOOL BUSES FOR SHUTTLE SERVICES AT ARMSTRONG DEDICATION (111011) Mrs. Johnston moved, seconded by Mr. Grafe, approve the use of Indian Hill school buses to provide shuttle services between the Elementary School parking lot and the Armstrong Church during its Dedication Activities on December 12, 2010 with reimbursement for expenses from the Armstrong Church. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

COMMITTEE REPORTS – Mrs. Barber reported on the first Professional Relations Meeting, held November 8, 2010. Topics included meeting times, conference schedules to meet needs of parents, and teacher input on budget cuts. Minutes will be forthcoming.

Mr. Grafe, Ad Hoc Benchmarking Committee, reported on a meeting with representatives of the community, including taxpayers with and without children at Indian Hill, Indian Hill Administration, Faculty, and the Board of Education. In that meeting, we discussed, and agreed upon, a peer group of schools with which to compare Indian Hill, as well as a suggested list of metrics which will form the basis of comparisons. The group acknowledged that in addition to objective factors, consideration to subjective and qualitative factors will be important. Since that meeting, the Administration has been gathering information and data. While we had hoped to hold a public forum late this year, due to the work required to assemble and present that data, as well as to arrange and publicize a forum, we are pushing back the forum to late winter or early spring of 2011. We plan to schedule another meeting of the broad-based group within the next month or so to review the preliminary data and make sure that we are able to capture and present meaningful, useful, and understandable benchmarking information to the community.

PUBLIC COMMENTARY – None.

ADJOURNMENT (111012) Mrs. Lewis moved, seconded by Mrs. Barber, to adjourn the November 9, 2010 regular meeting of the Indian Hill Board of Education at 8:16p.m. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Board President

Treasurer