

INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT

MINUTES

Regular Meeting of May 8, 2012

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday May 8, 2012, at 6:00 p.m., in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mr. Grafe
Mr. Lutz

Mrs. Johnston
Mr. Sharp

Mrs. Lewis

Also present were Dr. Knudson, Mrs. Toth, Mark Ault, Tracy Quattrone, Antonio Shelton, Kim Miller, Melissa Stewart, Jim Nichols, Arline Pique, Martha Stephen, Naomi Horchak-Morris, Steve Seeger, Kerry Daus, Hilary Smith, Lindsay Morris, Connie Hubbard, Lori Klinedinst, Amy Magenheimer, Forrest Sellers, Adam Sichel, Natalie More, R.J. Dein, Matt Neumann, Grace Johnson, Matt Meyer and other students participating in Latin Certamen and the National Language Exams along with their parents.

EXECUTIVE SESSION (051201) Mr. Grafe moved, seconded by Mrs. Lewis, to go into Executive Session at 6:00 p.m. to discuss a personnel matter related to the appointment of school employees and a matter required to be kept confidential by federal or state law. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

The Board reconvened its regular meeting at 7:30 p.m.

PLEDGE OF ALLEGIANCE – Dr. Knudson led those in attendance in reciting the Pledge of Allegiance.

ADOPTION OF REGULAR MEETING AGENDA (051202) Mr. Grafe moved, seconded by Mr. Sharp, to adopt the agenda of the regular meeting of the Indian Hill Board of Education, as amended, to include the acceptance of donations from the Indian Hill PTO; supplemental contract recommendations, resignation of Stephanie Strano, and approval of certain invoices requiring Board approval prior to payment. All members present voted aye. Motion carried.

CORRESPONDENCE AND ANNOUNCEMENTS – Dr. Knudson recognized several Middle School students for their success in the recent Latin Certamen, a competition of fast recall of facts about classical civilizations and its peoples, languages, and cultures. The matches are supposed to be fun, competitive, and informative. Indian Hill Middle School students garnered many top awards in this state competition, including First Place in the State (Level 1 Certamen team), responding to questions about Latin grammar, history and culture. Adam Sichel placed in the top levels of all the academic tests and earned the rank of #3 Latin student in the State on all levels out of over 800 high school and middle school students who competed. Adam will compete at nationals at Wake Forest this summer on the Ohio State Certamen Team. Matt Neumann won first place in Latin sight reading for all Level I students in the State. Fifty-seven Latin students received awards for their performance on the National Latin Exam, including gold medals (12), silver (4), magna cum laude award (7), and cum laude award (7). Kara Tauer earned a perfect score on the exam; only 1100 of the 136,000 who participated in the US, Australia, Zimbabwe, Canada, England, Italy, New Zealand, Poland, China, Japan, Virgin Islands, Iran, Germany, France, and Taiwan earned this distinction.

Gold medalists were Otto Ackermann, R.J. Dein, Lucia Grandison, Grace Johnson, Matt Meyer, Matt Meumann, Avery Pearson, Kishan Sheth, Adam Sichel, Claire Stewart, Kara Tauer, and Josh Young.

Indian Hill Middle School Spanish 7 and Spanish 8 students earned a total of 7 gold, 18 silver, and 28 bronze medals along with 54 honorable mentions on their National Spanish Exam. The National Spanish Exam is the largest of its kind in the US with over 143,000 participating this year. Gold medalists scoring in the top 5% nationally against other students with elementary Spanish experience: Jaylen Arme, Sarah Borden, Shehani Gunawardena, Josi Sammarco, Trish Atluri, Brad Lewis and Ryan Wilkins.

Dr. Knudson reported on the accomplishment of Melissa Stewart in successfully defending her doctoral dissertation, “The Superintendent-Principal Relationship and Its Influence on Elementary School Principals and Superintendents.” Dr. Stewart will participate in a “hooding” ceremony on June 8, 2012.

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TECHNOLOGY UPDATE – Dr. Mark Ault, Assistant Superintendent, and Mrs. Arline Pique, District Technology Coordinator, provided an update on the District's Three-Year Technology Plan and the status of the Bring Your Own Technology (BYOT) initiative for 2012-2013 school year. The study of One-to-One technology over the past few years has always been believed to be an inevitable course of action to provide students with appropriate tools that would transform learning. The District's Three-Year Technology Plan, which is filed with the State, focuses on four areas: Infrastructure (elementary through high school), Equity, Professional Development, and Communication. In the Elementary, Middle and High School, the infrastructure is in place to support a BYOT initiative. With the help of the Indian Hill Public Schools Foundation, we will launch the BYOT initiative at the High School in 2012-13 school year allowing all students to have access. (A BYOT pilot has been underway this school year at the high school.) Professional Development has been and will be ongoing with many staff (81%) very excited about the freedom of a BYOT program which has allowed them to focus on the content of their curriculum. Parents report that they have technology access at home for their students and 91% are receptive and/or supportive of the BYOT initiative as a great advantage for students whose world is rapidly evolving to a technology only way of communication. Students (83%) find value in having their own laptop at school. On May 23 there will be a parent meeting to discuss the BYOT initiative in greater detail, to put families in touch with a vendor (DataCom Partnership) to provide maintenance agreements for student-owned technology as well as access to refurbished (and new) machines. Staff, parents, and students have been responsive, interested, and enthusiastic about the possibilities BYOT brings to the educational experience.

APPROVAL TO PARTICIPATE IN OHSAA FOR 2012-13 YEAR (051203) Mrs. Lewis moved, seconded by Mr. Grafe, to approve participation in the Ohio High School Athletic Association for the 2012-13 school year. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

APPROVAL OF OVERNIGHT FIELD TRIPS (051204) Mrs. Lewis moved, seconded by Mr. Grafe, to approve the following overnight field trips:

- (1) Boys Basketball (Grade 9), Wittenberg University, Springfield, OH, June 14-15, 2012
- (2) Boys Basketball (Varsity/JV), Capital University, Bexley, OH, June 15-16, 2012
- (3) Girls Soccer, Hilliard Bradley Summer Tournament, Columbus, OH, July 13-15, 2012

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

APPROVAL TO PARTICIPATE IN SPECIAL PROGRAMS (051205) Mrs. Lewis moved, seconded by Mr. Grafe, to participate in the following special programs, and State and Federal grant programs for the 2012-13 year:

- (1) Title I – Remedial Reading/Math Grant
- (2) Title II-A – Teacher/Principal Training and Recruiting
- (3) Title II-D - Technology
- (4) Title III – Language Instruction for Limited English Proficient
- (5) Special Education (IDEA-B)
- (6) Early Childhood Special Education (ECSE)
- (7) Career Education/Carl Perkins Grant

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

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ACCEPTANCE OF DONATIONS (051206) Mrs. Lewis moved, seconded by Mr. Grafe, to accept the following donations:

- (1) IHPS Foundation – Legacy Wall Project - \$1,000
- (2) Boosters – Musician’s Friend Microphone/PA System, Elementary - \$1,219.98
- (3) Boosters – partial funding of spreader/sprayer equipment, Maintenance - \$2,000
- (4) OCLRE and CBA – Mock Trial Expenses for Nationals - \$4,750
- (5) Indian Hill PTO – PS/ES/MS/HS - \$18,000
- (6) Indian Hill PTO – Spring 2012 Capital Grants

Item	Requester	Comments	Amount
2 iPads	PS – Kindergn	Pilot program iPads to be shared by classrooms	\$1,000
Crystal Clear – 1 session	PS – 1 st Grade	Solids, Liquids and Gases program	\$337.50
Crystal Clear – 1 session	PS – 2 nd Grade	Balance and Weather with Make it Take it program	\$562.50
Time for Kids	PS – 2 nd Grade	Weekly Reader	\$583.44
Subtotal Primary School			\$2,483.44
Technology Upgrades	ES-Richardson	Tools including: backup video drive; lighting umbrella; print supplies for poster printer; HD camcorder for videos; flip camcorders; blank DVDs	\$1,105
National Geographic Map Shipping	ES -- PS	Shipping charge to be shared between PS/ES	\$200
Presidential Fitness Certificates	ES – Jon Perry	To recognize 300 students’ achievement	\$150
Subtotal Elementary School			\$1,455
Opera Performance	MS -- K Miller	Porgy & Bess Performance at school	\$225
Digital Cameras	MS – Monahan	Used in art classes to create short movies and document their work	\$469.95
Color Printer	MS – Huon	Facilitate printing of student work and maximize learning opportunities	\$339
Subtotal Middle School			\$1,033.95
Opera Performance	HS – Harris	Porgy & Bess Performance at school	\$225
Tennis Racquets	HS-PE	Allows all students to have a racquet in class and participate at same time	\$421.20
ALEK software for Algebra 1 students	HS – Kuhn	Software used to reinforce knowledge base in MS math to prepare students for Ohio Graduation Test	\$1,400
Subtotal High School			\$2,046.20
TOTAL ALL SCHOOLS			\$7,018.59

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

PERSONNEL ACTIONS (051207) Mrs. Lewis moved, seconded by Mr. Grafe, to approve the following personnel matters as recommended by the Superintendent:

A. Approval of Supplemental/Personal Service Contracts – 2011-12 year

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Leggio, Patricia	PSC	ES	Accompanist, Choir - Sep 2011 - May 2012		\$100.00
Horchak-Morris, N	SUPP	DST	Tutor, Home Instruction, not to exceed 20 hrs	\$31.49/hr	\$629.80

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PERSONNEL ACTIONS (051207) – continued

B. Retirements/Resignations

Last Name	First Name	Assignment	Building	Effective Date
Franklin	Betty	Gifted	Primary/Elementary	June 30, 2012
*Mouch	Judy	Science	High	June 30, 2012
Strano	Stephanie	Special Education	Middle	August 20, 2012

* Mrs. Judy Mouch who is retiring on June 30, 2012 is seeking re-employment with the District for the 2012-2013 school year, beginning September 1, 2012. A public meeting will be held on June 26, 2012 to consider her re-employment.

D. Leave of Absence – Unpaid Medical

Last Name	First Name	Assignment	Building	Effective Date
Kuwatch	Michael	Bus Driver	Transportation	Until May 31, 2012

E. Approval of Summer Facilities Help - \$10 per hour

Joe Fitzwater	Mary Janssens
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F. Tuition Reimbursements

EMPLOYEE	COURSE	COLLEGE	TUITION
Christina Smith	Educational Research	Miami Univ	\$770.93

Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Lutz, aye	Mr. Sharp, aye	

APPROVAL OF MINUTES (051208) Mr. Sharp moved, seconded by Mrs. Lewis, to approve the minutes of the April 17, April 22, and April 28, 2012 meetings, as written. Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Lutz, aye	Mr. Sharp, aye	

APPROVAL OF FINANCIAL REPORTS (051209) Mr. Sharp moved, seconded by Mrs. Lewis, to approve the financial reports for the month ended April 30, 2012 including Fund Reports and Expenditure Listings, totaling \$2,720,659.10, as follows:

General Fund	\$2,446,226.42
Bond Retirement Fund	\$26,069.77
Permanent Improvement Fund	\$31,964.51
Enterprise Funds	\$ 73,242.12
Special Revenue Funds	\$129,063.18
Special Trust Funds	\$0.00
Agency Funds	\$14,093.10
TOTAL ALL FUNDS, April 30, 2012	\$2,720,659.10

Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Lutz, aye	Mr. Sharp, aye	

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APPROVAL TO PAY INVOICES (051210) Mr. Sharp moved, seconded by Mrs. Lewis, to approve the following invoices prior to payment in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
3 rd Floor Promotions	Medals/Ribbons/T-Shirts for 5K Run-Board Office	\$4,423.94
Motz Engineering	Engineering Services-MS Rooftop Piping Repair & Insulation	\$47,009.74

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

RESOLUTION ACCEPTING AMOUNTS AND RATES FOR 2012 (051211) Mr. Sharp moved, seconded by Mrs. Lewis, to approve the following resolution:

WHEREAS, this Board of Education, in accordance with the provisions of law, has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2012; and

WHEREAS, the Budget Commission of Hamilton County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by the Board and what part thereof is without and what part within the ten mill limitation; therefore be it

RESOLVED, by the Board of Education of the Indian Hill Exempted Village School District, Hamilton County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, are and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said Board of Education the rate of each tax necessary to be levied within and without the ten mill limitations as follows:

General Fund	Outside Mills	36.51	\$19,326,563
	Inside Mills	5.16	\$ 5,827,446
Bond Retirement Fund	Outside Mills	3.07	\$ 3,467,105
Permanent Improvement	Inside Mills	1.25	\$ 1,411,688

RESOLVED, that the Treasurer of this Board of Education be, and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

APPROVAL OF SCHOOL BUS BIDS (051212) Mr. Sharp moved, seconded by Mrs. Lewis, to approve the lowest responsible bid from Miami Valley International for the purchase of two 72-passenger school buses at a cost of \$84,090 each plus acceptance of Wheelchair Accessible Options for one bus in the amount of \$12,390 (includes air conditioning). The total of the bids accepted is \$180,570. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

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APPROVAL OF CONTRACT – HOLLY BARTLETT (051213) Mr. Sharp moved, seconded by Mr. Lewis, to approve a renewal contract in the amount of \$48,000 for Holly Bartlett to provide implementation and technical support services for DASL (student information system), Access databases, Microsoft Office products, including e-mail; serve as liaison to H/CCA and other software application vendors and consultants; work with staff to support the expansion of Pinnacle Analytics; maintain Blackboard data and new EMIS reporting data; assist with improved structure for parent communication; provide analysis for application design efforts; and assist in general network administration as needed, for the 2012-2013 school year (July 2012 – June 2013). Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

APPROVAL OF ARAMARK CONTRACT (051214) Mr. Sharp moved, seconded by Mrs. Lewis, to approve the service contract with the ARAMARK Corporation to provide food services management for the 2012-2013 fiscal year at a per meal rate of \$3.27 per lunch meal served, and \$2.95 per a la carte meal served (no increase from current year). Lunch and milk prices are approved as follows (no increase in price of Type A lunch meal and no increase for milk): Primary and Elementary, \$2.65; Middle, \$2.90 and \$3.15; High School, \$3.15, \$3.40, and \$3.55. Milk will be \$.55 per carton. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

APPROVAL OF OCCUPATIONAL THERAPY CONTRACT (051215) Mr. Sharp moved, seconded by Mrs. Lewis, to approve a contract with COTI to provide occupational therapy services for identified student with disabilities, as appropriate and necessary, for the 2012-13 school year at \$58.50 per hour, 42 hours per week intervention. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

COMMITTEE REPORTS – Mr. Sharp, Finance Committee Chair, reported that an RFP for Investment Management Services would be sent out soon and that Finance Committee would continue its work to review Investment Management firms.

PUBLIC COMMENTARY – None.

EXECUTIVE SESSION (051216) Mr. Grafe moved, seconded by Mr. Lutz, to go into Executive Session at 8:20 p.m. to discuss a personnel matter related to the appointment of school employee. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

The Board reconvened its regular meeting at 9:45 p.m.

ADJOURNMENT (051218) Mr. Sharp moved, seconded by Mr. Grafe, to adjourn the May 8, 2012 regular meeting of the Indian Hill Board of Education at 9:45 p.m. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

Board President

Treasurer