

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES**

Regular Meeting of November 13, 2012

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday, November 13, 2012, at 7:00 p.m. in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mrs. Johnston

Mr. Lutz

Mr. Sharp

Mr. Grafe and Mrs. Lewis were absent.

Also present were Dr. Miles, Mrs. Toth, Mark Ault, Tracy Quattrone, Jim Nichols, Melissa Stewart, Josh Kauffman, Bridgette Ridley, Antonio Shelton, Martha Stephen, Naomi Horchak-Morris, Steve Tranter, Shalee Osborn, Lisa Shepherd, Kim Given, Steve Seeger, Andrea Weis, Amy Magenheimer, Debbie Tranter, Forest Sellers, and others.

EXECUTIVE SESSION (111201) Mr. Sharp moved, seconded by Mr. Lutz, to move into Executive Session at 7:00 p.m. to discuss a personnel matter. Roll call vote was as follows:

Mrs. Johnston, aye

Mr. Lutz, aye

Mr. Sharp, aye

The Board reconvened its regular meeting at 7:30 p.m.

PLEDGE OF ALLEGIANCE – Dr. Miles led the recitation of the Pledge of Allegiance with those in attendance.

ADOPTION OF REGULAR MEETING AGENDA (111202) Mr. Sharp moved, seconded by Mr. Lutz, to adopt the agenda of the regular business meeting of the Indian Hill Board of Education, as amended, to include approval of supplemental contracts, a resignation, and tuition reimbursement, acceptance of donations, approval of waiver of policy for Community Use of School Facilities (K-9) and approval to request authorization from Hamilton County Budget Commission to file a modified tax budget for FY2014. All members present voted aye. Motion carried.

CORRESPONDENCE AND ANNOUNCEMENTS – Dr. Miles announced the following recent accomplishments and recognitions of students and staff. Several athletes and teams were celebrated for their accomplishments this fall: Pari Keller (Grade 11) qualified for State in Girls Golf. Girls Tennis finished third in the State Team Finals and their coach, Gary Samuels, was named CHL Coach of the Year. Girls Volleyball made it to the Sectionals; Boys Soccer went to the Elite Eight and Girls Soccer made it to the Final Four. Girls Cross Country team was CHL Champion and Coach Susan Savage was named CHL Coach of the Year; Rhian Horton (Grade 9) was a state qualifier. Both Boys and Girls Cross Country teams finished 6th in Regional Competition. Cheerleaders completed their fall competition with a first place finish for our Middle School Squad and a third place finish for the Junior Varsity.

The Ohio Association for Health, Physical Education, Recreation and Dance (OAPHERD) awarded its GOLD LEVEL recognition to Indian Hill Middle School staff for a fourth year in a row for Excellence in Physical Education.

Dr. Miles acknowledged a thank you letter from Teacher Susan Mullins (Grade 2) from Pierce Elementary School (Ft. Knox Community Schools in Ft. Knox, KY) for the efforts of Coach Savage and the Indian Hill Cross Country team in supporting the second grade students whose family members serve in the military and are often struggling emotionally and physically. The Cross Country team provided material support for these students as well as important time and attention during their recent visit to Ft. Knox.

Finally, Dr. Miles noted Indian Hill's recognition on the College Board's AP Honor Roll as one of 539 school districts in the country offer AP to a broader pool of students while maintaining or improving the percentage of students earning score of 3 or higher. Congratulations to our students, staff members, families and community for the hard work and commitment to outstanding academic performance.

MIDDLE SCHOOL REPORT – Mr. Josh Kauffman, Principal of Indian Hill Middle School, presented a report of the Middle School's ongoing initiatives. Mr. Kauffman described the "new" three "R's" in middle school: rigor, relevance, and relationships. Students' programs follow an informational process of acquisition, application (to new and unpredictable situations), assimilation (in using knowledge for analysis), and adaptation (to use knowledge to create solutions). The Middle School curriculum offers an array of advanced courses in which 69% of the student population participates; students' scores on world language tests are strong; and the Unified Arts Program is to be commended. The passage rate on the Ohio Achievement Assessment is among the highest in the State of Ohio. However, an opportunity for improvement includes the OAA Written Response and is embedded across all content areas this year.

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The Common Core Curriculum with its College Readiness focus provides opportunity to infuse relevance into students' work and educational programming. An 8th Grade Capstone experience is under consideration. Finally, the Middle School has conducted a number of surveys, initiated a Principals Advisory Board, and coordinated events which promote relationships and school spirit between the high school and middle school. The Middle School continues to work on its character education program to build the whole child and on its efforts to promote the continuation of our 8th grade students in their high school experience at Indian Hill.

HIGHLIGHTS OF THE PRELIMINARY DISTRICT & SCHOOL REPORT CARD DATA – Dr. Miles shared the following highlights of our FY2012 Preliminary District and School Report Card data. As you are aware, the dissemination of district and school report card data has been **delayed** in Ohio due to the state's ongoing investigation of school attendance data. Typically, this information has been provided to you in August or September. While the Ohio Department of Education typically created a one-page report card summary, to date, the Department has not yet prepared that document for districts and schools.

Based on preliminary information received from the State, Indian Hill remains at or near best-in-class performance for each of these indicators.

- Our District Performance Index was 111.1 (an **All-Time Best**) and **4th** in the state of Ohio for 2011-2012.
- Indian Hill met **all 26** Performance Indicators and achieved Adequate Yearly Progress.
- The District's **Value-Added measure was met**. That is, our students continue to achieve at least one year's academic growth during the year.
- Our overall district rating was **Excellent** as defined by the Ohio Department of Education's calculations.
- Indian Hill accomplished 5-year bests in each of the following areas:
 - 4th grade Mathematics
 - 5th grade Reading
 - 5th grade Mathematics
- Proficiency levels for each State performance indicator remain above 90% with many approaching 100% proficiency.
- Each of our schools articulates a school improvement plan each year after reviewing strengths and opportunities for improvement in results. Some highlights of plans for this year include:
 - At the **Primary School**, Mr. Nichols and staff members are using AIMSWeb and I-Ready assessments to measure student progress and support their needs in literacy.
 - At the **Elementary School**, Dr. Stewart and staff members are identifying individual student needs in professional learning community conversations with the fall binder day, data days, analyzing AIMSWeb benchmarks, using running records, formative assessments, and Study Island benchmarks.
 - At the **Middle School**, Mr. Kauffman and staff members are implementing a building-wide system for instructing, assessing, and tracking data related to student writing abilities.
 - At the **High School**, Dr. Shelton and staff members are implementing strategies to enhance vocabulary acquisition and developing intervention strategies in content teams to address student needs.
- Each building's I-Team maintains an intense focus upon the use of data, quality instruction, and a results orientation.

APPROVAL OF OVERNIGHT FIELD TRIP (111203) Mr. Sharp moved, seconded by Mr. Lutz, to approve the following overnight field trip:

- (1) Latin Students-OJCL State Convention, Columbus, OH, March 8-12,2013

Roll call vote was as follows:

Mrs. Johnston, aye

Mr. Lutz, aye

Mr. Sharp, aye

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PERSONNEL ACTIONS (111204) Mr. Sharp moved, seconded by Mr. Lutz, to approve the following personnel matters as recommended by the Superintendent:

A. Approval of Supplemental/Personal Service Contracts – 2012-13 year

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Carpenter, Nicholas	SUPP	ATH	Basketball Coach, 7th grade, Boys	12%	\$4,397.00
Walker, Jeremy	PSC	ATH	Basketball Coach, 7th grade, Girls	12%	\$4,397.00
Prugh, James	SUPP	ATH	Basketball Coach, 8th grade, Boys	12%	\$4,397.00
McGee, Jenny	PSC	ATH	Basketball Coach, 8th grade, Girls	12%	\$4,397.00
Burch, Adam	PSC	ATH	Basketball Coach, Boys, 9th grade	15%	\$5,496.00
Lanker, Manny	PSC	ATH	Basketball Coach, Boys, JV	16%	\$5,862.00
Burch, Tim	PSC	ATH	Basketball Coach, Boys, Varsity	23%	\$8,427.00
Miller, Brandon	PSC	ATH	Basketball Coach, Boys, Varsity Asst	14%	\$5,130.00
Doenecke, Matt	PSC	ATH	Golf, Boys, District Competition	0.25%	\$91.00
Sheldon, Christopher	PSC	ATH	Golf, Boys, District Competition	0.25%	\$91.00
Annett, Cynthia	PSC	ATH	Golf, Girls, District/Statel Competition	1%	\$366.00
Arcuri, Anthony	SUPP	ATH	Intramurals Coach, Winter	4%	\$1,466.00
Mees, William	PSC	ATH	Soccer, Boys, Sectional/District/Regional Competition	1%	\$366.00
Hardy, Emily	PSC	ATH	Swim Coach, Varsity Assistant	9%	\$3,298.00
Toennis, Jill	PSC	ATH	Swimming/Diving Coach, Boys-Girls, MS	7%	\$2,565.00
McGowan, Thomas	PSC	ATH	Swimming/Diving Coach, Boys-Girls, Varsity	13%	\$4,763.00
Rapp, Lori	PSC	ATH	Swimming/Diving Coach, Boys-Girls, Varsity Asst	9%	\$3,298.00
Samuels, Gary	PSC	ATH	Tennis Coach, Girls, District-State Competition	1%	\$366.00
Savage, Susan	SUPP	ATH	Track, Boys-Girls, Regional & State Competition	1%	\$366.00
Hughes, Ellen	SUPP	ATH	Volleyball, Sectional Competition	0.50%	\$183.00
Terrell, Dave	PSC	DST	Tutor, Home Instruction, not to exceed 100 hours	\$31.49/hr	\$3,149.00
Bauer, Katie	SUPP	ES	Curriculum Writing, Soc Studies, 10/10/2012	\$120/day	\$40.00
Martin, Karen	SUPP	ES	Curriculum Writing, Soc Studies, 10/10/2012	\$120/day	\$40.00
Rise, Heather	SUPP	ES	Curriculum Writing, Soc Studies, 10/10/2012	\$120/day	\$40.00
Adkins, Cynthia	SUPP	ES	Curriculum Writing, Soc Studies, 10/12/2012	\$120/day	\$40.00
Lewis, Jennifer	SUPP	ES	Curriculum Writing, Soc Studies, 10/12/2012	\$120/day	\$40.00
Sommer, John	SUPP	ES	Curriculum Writing, Soc Studies, 10/12/2012	\$120/day	\$40.00
Jones, Sara	SUPP	ES	Curriculum Writing, Soc Studies, 10/3 and 10/12/2012	\$120/day	\$60.00
Lewis, Avery	SUPP	ES	Curriculum Writing, Soc Studies, 10/3 and 10/12/2012	\$120/day	\$80.00
Lewis, Avery	SUPP	ES	Kids Who Care Advisor - 50%	Group D	\$733.00
Sprang, Erin	SUPP	ES	Kids Who Care Advisor - 50%	Group D	\$733.00
Bauer, Katie	SUPP	ES	Mentor (K Vaughan)	3%	\$1,099.00
Gonzalez, Jodi	SUPP	PS	Curriculum Writing, Common Core, 9/25 and 10/10/2012	\$120/day	\$75.00
Smallwood, Elizabeth	SUPP	PS	Curriculum Writing, Common Core, 9/25/2012	\$120/day	\$35.00
Zink, Kate	SUPP	PS	Curriculum Writing, Common Core, 9/25/2012	\$120/day	\$35.00
Bartholomew, Patricia	SUPP	PS	Curriculum Writing, Soc Studies, 10/1 and 10/6/2012	\$120/day	\$60.00
Ventresca, Cheryl	SUPP	PS	Curriculum Writing, Soc Studies, 10/1 and 10/6/2012	\$120/day	\$60.00
Arnold, Amy	SUPP	PS	Curriculum Writing, Soc Studies, 10/12/2012	\$120/day	\$60.00
Hardesty, Heather	SUPP	PS	Curriculum Writing, Soc Studies, 10/12/2012	\$120/day	\$60.00
Snyder, Dana	SUPP	PS	Curriculum Writing, Soc Studies, 10/12/2012	\$120/day	\$60.00
Speno, Sue	SUPP	PS	Curriculum Writing, Soc Studies, 10/12/2012	\$120/day	\$60.00
Zink, Kate	SUPP	PS	Curriculum Writing, Soc Studies, 10/12/2012	\$120/day	\$60.00
Ruebusch, Elizabeth	SUPP	PS	Student Teacher Placement - Fall 2012 (UC)		\$252.00

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PERSONNEL ACTIONS (111204) - continued

B. Retirements/Resignations

Last Name	First Name	Assignment	Building	Effective Date
Topping	Daniel	Grade 4	Elementary	November 2, 2012

C. Leave of Absence – Unpaid Medical

Last Name	First Name	Assignment	Building	Effective Date
Kuwatch	Michael	Bus Driver	Transportation	Through November 30, 2012

D. Tuition Reimbursements

EMPLOYEE	COURSE	COLLEGE	TUITION
Alice Bohn	Ethics & Safety in Education	Ashland Univ	\$270.00
Nicolette Downey	Autism & Asperger's Disorder	Ashland Univ	\$395.00
Nicolette Downey	Child Abuse	Ashland Univ	\$395.00
Judith Gudelsky	Tech Tools For Teachers 2012	Ashland Univ	\$556.00
Katherine Lesseuer	Tech Tools For Teachers 2012	Ashland Univ	\$556.00
Teresa Mullenax	Understanding the Common Core	Ashland Univ	\$175.00
Kaycee Wynne	Tech Tools For Teachers 2012	Ashland Univ	\$556.00

Roll call vote was as follows:

Mrs. Johnston, aye

Mr. Lutz, aye

Mr. Sharp, aye

ACCEPTANCE OF DONATIONS (111205) Mr. Sharp moved, seconded by Mr. Lutz, to accept the following donations, as presented:

(1) Indian Hill Boosters

- a) Primary School-Tennessee Theatre Company, Grade 2 presentation, March 2013 - \$1,000.00
- b) High School-Cabaret (Premieres) - \$4,005
- c) High School-Winter Choral Concert, December 2012 - \$750.00
- d) Middle School-Physical Education NASP Archery Starter Kit - \$1,000.00
- e) High School-Senior Trip Scholarships - \$4,000

Roll call vote was as follows:

Mrs. Johnston, aye

Mr. Lutz, aye

Mr. Sharp, aye

APPROVAL OF WAIVER OF REQUIREMENTS OF GUIDELINES FOR COMMUNITY USE OF SCHOOL FACILITIES (K-9) – CINCINNATI SYMPHONY YOUTH ORCHESTRA (111206)

Mr. Sharp moved, seconded by Mr. Lutz, to approve a waiver of requirements of the guidelines for community use of school facilities (Policy K-9) for the Cincinnati Symphony Youth Orchestra for their single use during a rehearsal on Sunday, December 9, 2012. Fees for the use on that day would be limited to reimbursement for custodial overtime and other out of pocket expenses. Roll call vote was as follows:

Mrs. Johnston, aye

Mr. Lutz, aye

Mr. Sharp, aye

APPROVAL OF MINUTES (111207) Mr. Lutz moved, seconded by Mr. Sharp, to adopt the minutes of the September 11 and October 9, 2012 meetings as presented. Roll call vote was as follows:

Mrs. Johnston, aye

Mr. Lutz, aye

Mr. Sharp, aye

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APPROVAL OF FINANCIAL REPORTS (111208) Mr. Lutz moved, seconded by Mr. Sharp, to approve the financial reports for the month ending October 31, 2012 including Fund Reports and Expenditure/Warrant Listings totaling \$2,350,938.52, as presented:

General Fund	\$2,084,142.99
Bond Retirement Fund	\$0.00
Permanent Improvement	\$96,480.00
Enterprise Funds	\$78,862.21
Special Revenue Funds	\$79,056.46
Special Trust Funds	\$0.00
Agency Funds	\$12,396.86
TOTAL ALL FUNDS, October 31, 2012	\$ 2,350,938.52

Roll call vote was as follows:

Mrs. Johnston, aye

Mr. Lutz, aye

Mr. Sharp, aye

APPROVAL TO PAY INVOICES (111209) Mr. Lutz moved, seconded by Mr. Sharp, to approve the following invoices prior to payment in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
PSAT/NMSQT	PSAT Fees-High School	\$4,522.00
Transportation Department	09/2012 Field Trips-Athletics	\$20,045.52
Tri-State Sports	Annual Repair of Athletic Equipment/Fields-Maintenance	\$7,088.00
Varsity Spirit Fashions	Cheerleading Uniforms-Athletics	\$5,052.60

Roll call vote was as follows:

Mrs. Johnston, aye

Mr. Lutz, aye

Mr. Sharp, aye

APPROVAL TO SET FY2014 BUDGET HEARING AND ORGANIZATION MEETING DATE 2013 (111210) Mr. Lutz moved, seconded by Mr. Sharp, to set Tuesday, January 8, 2013 at 7:30 p.m. in the Indian Hill High School Multipurpose Room as the Budget Hearing on the FY2014 Budget and the Organizational Meeting for the Indian Hill Board of Education. Roll call vote was as follows:

Mrs. Johnston, aye

Mr. Lutz, aye

Mr. Sharp, aye

APPROVAL TO APPLY FOR PURCHASING/CREDIT CARD FOR ACQUISITION OF TECHNOLOGY

APPLICATIONS (111211) Mr. Lutz moved, seconded by Mr. Sharp, to authorize the Treasurer to apply for a district purchasing card to be used for the sole purpose of obtaining technology applications for i-Pads. Roll call vote was as follows:

Mrs. Johnston, aye

Mr. Lutz, aye

Mr. Sharp, aye

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RESOLUTION REQUESTING AUTHORIZATION FROM HAMILTON COUNTY BUDGET COMMISSION TO FILE A MODIFIED TAX BUDGET FOR FY 2014 (111212) Mr. Lutz moved, seconded by Mr. Sharp, to adopt the following resolution.

WHEREAS, Section 5705.28 of the Ohio Revised Code requires a board of education to adopt an annual tax budget on or before January 15th for the next succeeding fiscal year; and

WHEREAS, Section 5705.281 of the Ohio Revised Code authorizes the county budget commission to waive the requirement that a school district adopt a tax budget as provided under Section 5705.28 of the Ohio Revised Code, and instead authorize the board of education to provide such information to the county budget commission as may be required by the commission to perform its duties under Chapter 5705 of the Ohio Revised Code; and

WHEREAS, the Hamilton County Auditor has informed the Board of Education of the Indian Hill School District (the "Board of Education") that it is required to pass a Resolution authorizing the Treasurer of the Board of Education to make a request to waive the requirement of the adoption of a tax budget, and instead request to file a modified tax budget in accordance with Section 5705.281 of the Ohio Revised Code; and

WHEREAS, the Board of Education has utilized a modified tax budget in prior years and believes that its continued use is advantageous since it provides additional information on the long-term financial plan of the District and utilizes a format that has become familiar to the Board of Education and its community.

NOW, THEREFORE, BE IT RESOLVED by the Indian Hill School District Board of Education as follows:

SECTION I: The Treasurer of the Board of Education is hereby authorized and directed to request the ability to file a modified tax budget for the 2013/2014 fiscal year. The Treasurer shall make said request by sending a letter addressed to the Hamilton County Budget Commission and including a copy of this Resolution with his letter.

SECTION II: The Treasurer of the Board of Education is hereby authorized and directed to do all things necessary to ensure the Board of Education may utilize the modified tax budget for the 2013/2014 fiscal year.

SECTION III: It is found and determined that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Upon roll call and the adoption of the Resolution, the vote was as follows:

Mrs. Johnston, aye

Mr. Lutz, aye

Mr. Sharp, aye

COMMITTEE REPORTS – None.

PUBLIC COMMENTARY – None.

ADJOURNMENT (111210) Mr. Sharp moved, seconded by Mr. Lutz, to adjourn the November 3, 2012 regular meeting of the Indian Hill Board of Education at 8:17 p.m. Roll call vote was as follows:

Mrs. Johnston, aye

Mr. Lutz, aye

Mr. Sharp, aye

Board President

Treasurer