

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT  
MINUTES  
Organizational Meeting of January 8, 2013**

The Organizational Meeting of the Indian Hill Exempted Village School District was held on Tuesday, January 8, 2013, at 7:00 p.m., in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member.

Mrs. Johnston was appointed to serve as Temporary Chairperson.

Roll call showed the following members as present:

Mr. Grafe  
Mr. Lutz

Mrs. Johnston  
Mr. Sharp

Mrs. Lewis

**EXECUTIVE SESSION - (011301)** Mrs. Lewis moved, seconded by Mr. Sharp, to move into Executive Session at 7:00 p.m. to discuss personnel matters related to the employment or compensation of an employee or official. Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye

The Board reconvened its Organizational Meeting at 7:30 p.m.

Also present were Dr. Miles, Mrs. Toth, Tracy Quattrone, Antonio Shelton, Josh Kauffman, Melissa Stewart, Jim Nichols, Arline Pique, Martha Stephen, Naomi Horchak-Morris, Kris Groth, Deb Centers, Lori Klinedinst, Alexander Fries, Will Jaroszewicz, Eric Saba, Hugh Strike, Zach Whittington, and Forrest Sellers.

**PLEDGE OF ALLEGIANCE** - Dr. Miles led the recitation of the Pledge of Allegiance with those in attendance.

**ELECTION OF OFFICERS - PRESIDENT (011302)** Mr. Sharp nominated Karl Grafe to serve as President of the Indian Hill Exempted Village School District Board of Education during calendar year 2013. Mrs. Lewis seconded the nomination. Mr. Sharp moved that nominations for President of the Indian Hill Exempted Village School District Board of Education be closed and a unanimous ballot be cast electing Karl Grafe to serve as President of the Indian Hill Exempted Village School District Board of Education during calendar year 2013. Mrs. Lewis seconded the motion. All members voted aye. Motion carried.

**ELECTION OF OFFICERS - VICE-PRESIDENT (011303)** Mrs. Johnston nominated Kim Lewis to serve as Vice-President of the Indian Hill Exempted Village School District Board of Education during calendar year 2013. Mr. Lutz seconded the nomination. Mrs. Johnston moved that the nominations for Vice-President of the Indian Hill Exempted Village School District Board of Education be closed and a unanimous ballot be cast electing Kim Lewis to serve as Vice-President of the Indian Hill Exempted Village School District Board of Education during calendar year 2013. Mr. Lutz seconded the motion. All members voted aye. Motion carried.

**RESOLUTION TO ESTABLISH BOND FOR TREASURER FOR 2013 (011304)** Mr. Sharp moved, seconded by Mrs. Lewis, to instruct the Treasurer to secure a faithful performance bond for the Treasurer in the amount of \$20,000, payable to the State of Ohio, with surety. Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye

**RESOLUTION TO ESTABLISH POSITION BONDS FOR BOARD PRESIDENT AND SUPERINTENDENT (011305)**

Mr. Sharp moved, seconded by Mrs. Lewis, to establish a faithful performance position bond in the amount of \$20,000 each, with surety and payable to the State of Ohio, for the Board President and Superintendent. Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye

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**RESOLUTION TO ESTABLISH DATES, TIMES, PLACES OF MEETINGS DURING 2013 (011306)** Mr. Sharp moved, seconded by Mrs. Lewis, to establish the following dates for Board of Education meetings during 2013 to be held at 6:30 p.m. in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243: (Please note the half-hour period from 6:30 - 7:00 p.m. is reserved for Committee meetings or Executive Sessions with the regular business session resuming at 7:00 p.m.)

January 8, 2013	August 20, 2013*
February 12, 2013	September 10, 2013
March 12, 2013	October 8, 2013
April 16, 2013*	November 12, 2013
May 21, 2013*	December 10, 2013
June 11, 2013	

\*Third Tuesday of the month

Note: When a second meeting is called, it typically occurs on the fourth Tuesday of the month.

Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Lutz, aye	Mr. Sharp, aye	

**FY2014 TAX BUDGET: Public Commentary**

Mrs. Toth, District Treasurer, introduced the District's Tax Budget for fiscal year 2014 beginning July 1, 2013 and described it as reflecting the District's financial need for the Hamilton County Budget Commission to levy all of the millage which the Indian Hill School District is entitled to collect. The fiscal year 2014 Tax Budget includes approximately \$31.1 million in operating expenses, \$3.7 million for debt repayment, and \$2.2 million for permanent improvements. The Tax Budget must be adopted by January 15 and filed with the Hamilton County Auditor by January 20. Mr. Grafe opened the floor for public commentary. There were no other comments made.

**ADOPTION OF FY2014 TAX BUDGET (011307)** Mr. Sharp moved, seconded by Mrs. Johnston, to adopt the FY2014 Tax Budget, as presented. Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Lutz, aye	Mr. Sharp, aye	

**RESOLUTION REQUESTING AUTHORIZATION FROM HAMILTON COUNTY BUDGET COMMISSION TO FILE A MODIFIED TAX BUDGET FOR FY 2015 (011308)** Mr. Lutz moved, seconded by Mrs. Lewis, to adopt the following resolution.

**WHEREAS**, Section 5705.28 of the Ohio Revised Code requires a board of education to adopt an annual tax budget on or before January 15<sup>th</sup> for the next succeeding fiscal year; and

**WHEREAS**, Section 5705.281 of the Ohio Revised Code authorizes the county budget commission to waive the requirement that a school district adopt a tax budget as provided under Section 5705.28 of the Ohio Revised Code, and instead authorize the board of education to provide such information to the county budget commission as may be required by the commission to perform its duties under Chapter 5705 of the Ohio Revised Code; and

**WHEREAS**, the Hamilton County Auditor has informed the Board of Education of the Indian Hill School District (the "Board of Education") that it is required to pass a Resolution authorizing the Treasurer of the Board of Education to make a request to waive the requirement of the adoption of a tax budget, and instead request to file a modified tax budget in accordance with Section 5705.281 of the Ohio Revised Code; and

**WHEREAS**, the Board of Education has utilized a modified tax budget in prior years and believes that its continued use is advantageous since it provides additional information on the long-term financial plan of the District and utilizes a format that has become familiar to the Board of Education and its community.

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**RESOLUTION REQUESTING AUTHORIZATION FROM HAMILTON COUNTY BUDGET COMMISSION TO FILE  
A MODIFIED TAX BUDGET FOR FY 2015 (011308) - CONTINUED**

**NOW, THEREFORE, BE IT RESOLVED** by the Indian Hill School District Board of Education as follows:

**SECTION I:** The Treasurer of the Board of Education is hereby authorized and directed to request the ability to file a modified tax budget for the 2014/2015 fiscal year. The Treasurer shall make said request by sending a letter addressed to the Hamilton County Budget Commission and including a copy of this Resolution with his letter.

**SECTION II:** The Treasurer of the Board of Education is hereby authorized and directed to do all things necessary to ensure the Board of Education may utilize the modified tax budget for the 2014/2015 fiscal year.

**SECTION III:** It is found and determined that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Upon roll call and the adoption of the Resolution, the vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Lutz, aye	Mr. Sharp, aye	

**RESOLUTION AUTHORIZING SIGNING OF ALL CHECKS BY TREASURER ONLY (011309)** Mr. Lutz moved, seconded by Mrs. Lewis, to authorize the signature of the Treasurer only on all checks, warrants, stop payments and other negotiable orders of withdrawal during calendar year 2013. Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Lutz, aye	Mr. Sharp, aye	

**RESOLUTION AUTHORIZING THE INVESTMENT OF FUNDS (011310)** Mr. Lutz moved, seconded by Mrs. Lewis, to authorize the Treasurer to invest the funds of the District in accordance with Board Policy and legal constraints and instruct the Treasurer to submit an Investment Report for Board approval on a monthly basis during calendar 2013. Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Lutz, aye	Mr. Sharp, aye	

**RESOLUTION FOR THE ADVANCE PAYMENT OF TAXES (011311)** Mr. Lutz moved, seconded by Mrs. Lewis, to approve the following resolution for Advance Payment of Taxes:

**WHEREAS**, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

**THEREFORE, BE IT RESOLVED**, by the Indian Hill Board of Education of Hamilton County, Cincinnati, Ohio:

Section 1: That the Auditor and Treasurer of Hamilton County, Ohio in accordance with Section 321.34 O.R.C., be requested respectively to draw and pay to the Indian Hill Exempted Village School District, upon the written request of Julia J. Toth, Treasurer, to the County Auditor, money derived from taxes or other sources payable by law to the County Treasurer, to the account of the Indian Hill Exempted Village School District, and lawfully applicable for the purpose of the current fiscal year of funds due in any settlement of 2013.

Section 2: That the Treasurer of the Indian Hill Exempted Village School District forward to the County Auditor a certified copy of this resolution.

Attest: \_\_\_\_\_  
**Treasurer**

\_\_\_\_\_  
**Board President**

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**RESOLUTION FOR THE ADVANCE PAYMENT OF TAXES (011311) – continued**

Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye

**RESOLUTION TO ESTABLISH BOARD SERVICE FUND (011312)** Mr. Lutz moved, seconded by Mrs. Lewis, to establish a Service Fund in the amount of \$2,000 to pay for the expenses actually incurred by members of the Board of Education in the performance of their duties and expenses of members-elect actually incurred in connection with their training and orientation to their duties before taking office. Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye

**RESOLUTION AUTHORIZING RENTAL OF SAFETY DEPOSIT BOX FROM PNC BANK (011313)** Mr. Lutz moved, seconded by Mrs. Lewis, to approve the rental of a safety deposit box at PNC Bank for the safekeeping of valuable documents, with access to be limited to any two members of the Board or a member of the Board and the Treasurer. Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye

**RESOLUTION AUTHORIZING PROFESSIONAL MEETING LEAVES (011314)** Mr. Lutz moved, seconded by Mrs. Lewis, to authorize the attendance of the Superintendent and/or Treasurer at any regional and State professional meetings and provide reimbursement for expenses incurred upon submission of proper documentation in accordance with Board policy. Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye

**2013 BOARD COMMITTEE APPOINTMENTS** - Mr. Grafe made the following committee appointments for calendar year 2013:

Instruction and Technology	Mrs. Johnston*, Mrs. Lewis
Operations	Mr. Lutz*, Mrs. Johnston
Professional Relations/Personnel	Mrs. Lewis*, Mr. Lutz
Finance/Audit	Mr. Sharp*, Mr. Grafe
Legislative Liaison	Mr. Grafe
Great Oaks JVS representative	Mr. Sharp
Indian Hill Public Schools Foundation Liaison	Mr. Lutz

\* Denotes Committee Chairperson

**ADOPTION OF REGULAR BUSINESS MEETING AGENDA (011315)** Mrs. Lewis moved, seconded by Mrs. Johnston, to adopt the agenda of the regular business meeting of the Indian Hill Board of Education, as amended, to include personnel recommendations for Alexander Fries and Jean Goble, various supplemental contracts, retirement for Raymond Noble, an unpaid medical leave of absence, and acceptance of two donations. All members voted aye. Motion carried.

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**CORRESPONDENCE AND ANNOUNCEMENTS** – Dr. Miles indicated that January is School Board Recognition Month. As citizens who serve children and represent their communities, individual school board members face complex and demanding challenges: establishing a vision for the education program, designing a structure to achieve that vision, assuring schools are accountable to the community and strongly advocating continuous improvement in student learning. Yet, few people fully understand the scope and far-reaching implications of board members' responsibilities. In essence, you make a difference for our students, our staff, and our community.

We want to take a moment to thank you for your dedication and commitment. In addition a quartet of high school seniors (Will Jaroszewicz, Eric Saba, Hugh Strike, and Zach Whittington) performed a song for the board members.

**FIRST READING – 2014-15 SCHOOL CALENDAR** – Dr. Miles presented the 2014-15 calendar for first reading. The format for this academic year will include an earlier start (August 12, 2014) and an earlier conclusion (May 29, 2015) while preserving the tradition of a two week Winter Break and a six day Spring Break at the end of March. The proposed calendar offers more instructional time prior to state tests in the spring and allows for the end of the first semester to precede Winter Break. The calendar has been discussed with administrators, teachers, and PTO presidents. Second reading and approval is anticipated at the February 2013 Board meeting.

**CALENDAR REVIEW – 2013-14 SCHOOL CALENDAR** – Dr. Miles expressed that he had been requested to study the possibilities of an earlier start for the 2013-14 academic calendar similar to the proposal for 2014-15 year. No recommendation was made at this time, but Dr. Miles indicated that he would engage a process to gather feedback and understand the ramifications of changing the 2013-14 academic calendar and report back to the Board of Education in February.

**FIRST READING – 2013-14 CAPITAL PLAN** – Dr. Miles presented the 2013-14 Capital Plan for first reading. The Capital Planning process is begun in August for the following summer with building inspections which not only assess our preparedness for the start of a new school year, but identifies capital needs for inclusion in the Capital Planning Process. This year's Capital Plan includes the additional input from recently completed Energy Audit and Auxiliary Facilities Master Plan Reports. Capital needs are prioritized and assigned estimated costs prior to a review by the Board's Operations Committee. This year's Capital Plan estimates approximately \$2.2 million in capital needs which would be funded with Permanent Improvement Funds. This Plan remains under review; projects must be prioritized to meet the funding available in the Permanent Improvement Fund. A second reading and approval is anticipated at the February 2013 Board meeting.

**INDIAN HILL SCHOOLS SAFETY PROCESSES REPORT** – Dr. Miles provided highlights of the Safety Processes in place for each building in the District. The safety and well-being of our students and staff remain a priority in Indian Hill Schools. Evaluation of our Emergency Operations Plan includes regular consultation with the Rangers and the Madeira-Indian Hill Joint Fire Department.

Multiple steps are in place to provide a safe learning environment for our students and staff:

- Each school has an individualized Emergency Operations Plan that details how each school will operate in case of an emergency (fire, tornado, bomb threat, power outage, intruder, etc.). The Plan includes the responsibilities of personnel, medical responses, and lock-down procedures. Each building regularly reviews and updates its Emergency Operations Plan with the assistance of the Indian Hill Rangers and the Madeira and Indian Hill Joint Fire Department. These plans are submitted to and on file with Ohio Attorney General.
- Multiple safety drills are held throughout the year to ensure students and staff members have the opportunity to practice emergency responses and improve effectiveness. In addition to traditional safety drills, we conduct drills to keep students and staff safe in the event of an act of violence. Mr. Josh Kauffman, Middle School Principal, provided a brief overview of the various safety drills conducted at each school, including Emergency Evacuation Drills (fire drills) which are conducted monthly, Tornado Drills which are conducted monthly during tornado season and additionally one in the fall, and School Safety Drills (lockdown drills) which are conducted annually in collaboration with the Rangers. Lockdown drills have been used in alternate situations such as power outage, student health concern, and random drug searches as well.

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**INDIAN HILL SCHOOLS SAFETY PROCESSES REPORT – continued**

- Building administrators and staff members also participate in safety training sessions to allow them to implement best safety practices in our schools. Upon employment, all employees are required to complete a series of online training sessions. In addition, a training session for building administrators and members of each building's Incident Management Team occurred recently focused upon a process called ALICE that will enhance our lockdown procedures. Coincidentally, this training meeting occurred the Monday following the incident in Connecticut. The steps in the ALICE process include:
  - Alert - alerting individuals to a possible active shooter
  - Lockdown - securing the location from which to make survival decisions
  - Infom - using any means necessary to communicate real-time information
  - Counter - using simple, proactive techniques to confront an active shooter
  - Evacuate - removing individuals from the danger zone as quickly as possiblePrincipals are currently scheduling training and information sessions for staff members and parents. Additionally, age-appropriate training will be provided to students to enhance our safety processes.
- School and district administrators work with the Indian Hill Rangers and the Madeira and Indian Hill Joint Fire Department to ensure the school district is in compliance with the State of Ohio's Safety Mandates and emergency response preparations.
- Students and parents are encouraged to report any threats or concerns regarding dangerous situations on our 24-hour School Safety Hotline at (513) 272-4701.

Dr. Miles expressed that one of his former roles was that of District Coordinator for School Safety and Crisis Response. One piece of literature from the American Association of School Administrators was informative and identified the ABCs of school safety: Awareness, Balance, and Control.

**Awareness**

- Schools, students, and staff must remain aware of the threat of violence on campus and vigilant about supporting safety.
- Schools should frequently review and update their school safety and emergency response plans to ensure they meet current needs.
- Schools should make students, parents and staff aware of their school safety and emergency response plans.

**Balance**

- Schools should take a balanced approach to school safety, recognizing that a combination of strategies, rather than one or two extreme solutions, can be most effective in keeping students safe.
- School safety measures should include "human connection" initiatives such as fostering information sharing, support networks, peer relationship building, counseling and parental involvement. Such efforts can help students feel connected to school, to their teachers and to each other. Benefits may include increased ability to recognize and report security concerns.
- Schools should balance the need to secure school facilities with the need to maintain an open space for learning.

**Control**

- Schools need to control access to the learning environment.
- Each of our schools has an access control system whereby visitors are asked to request entry at the main door. This access control allows us to identify visitors to our school prior to entry.

These three elements will continue to guide our efforts as we keep our students and staff safe in Indian Hill Schools.

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**PERSONNEL ACTIONS (011316)** Mrs. Lewis moved, seconded by Mrs. Johnston, to approve the following personnel matters as recommended by the Superintendent:

**A. Employment Contracts – beginning 2012-13 year**

<b>Employee Name</b>	<b>Bldg/Assignment</b>	<b>% Contract</b>	<b>2012-13 Salary</b>
Alexander Fries	MS/Latin	100	\$42,824.00*
Jean Goble	DST/Custodian	100	\$14.60/hour

\* Annual salary indicated will be prorated from January 7, 2013 through June 7, 2013.

**B. Approval of Supplemental/Personal Service Contracts – 2012-13 year**

<b>EMPLOYEE</b>	<b>CONT</b>	<b>BLD</b>	<b>CONTRACT POSITION/DUTY</b>	<b>RATE</b>	<b>AMOUNT</b>
Jones, Sara	SUPP	ES	Curriculum Writing, Math Common Core, 12/11/2012	\$120/day	\$40.00
Seeger, Steve	SUPP	ES	Curriculum Writing, Math Common Core, 12/11/2012	\$120/day	\$40.00
Hall, Ester	SUPP	HS	Diversity Awareness Team	Group D	\$1,442.00
Bartholomew, Pat	PSC	PS	Curriculum Writing, Common Core, Nov-Dec 2012	\$120/day	\$60.00
Gonzalez, Jodi	SUPP	PS	Curriculum Writing, Common Core, Nov-Dec 2012	\$120/day	\$160.00
Hardesty, Heather	PSC	PS	Curriculum Writing, Common Core, Nov-Dec 2012	\$120/day	\$60.00
Smallwood, Liz	SUPP	PS	Curriculum Writing, Common Core, Nov-Dec 2012	\$120/day	\$70.00
Smith, Cristina	SUPP	PS	Curriculum Writing, Common Core, Nov-Dec 2012	\$120/day	\$70.00
Snyder, Dana	PSC	PS	Curriculum Writing, Common Core, Nov-Dec 2012	\$120/day	\$60.00
Speno, Sue	SUPP	PS	Curriculum Writing, Common Core, Nov-Dec 2012	\$120/day	\$60.00
Ventresca, Cheryl	PSC	PS	Curriculum Writing, Common Core, Nov-Dec 2012	\$120/day	\$60.00
Zink, Kate	SUPP	PS	Curriculum Writing, Common Core, Nov-Dec 2012	\$120/day	\$60.00

**C. Retirements/Resignations**

<b>Last Name</b>	<b>First Name</b>	<b>Assignment</b>	<b>Building</b>	<b>Effective Date</b>
Noble	Raymond	Custodian	District	December 31, 2012

**D. Leave of Absence – Unpaid Medical**

<b>Last Name</b>	<b>First Name</b>	<b>Assignment</b>	<b>Building</b>	<b>Effective Date</b>
Kuwatch	Michael	Bus Driver	Transportation	Through January 31, 2013

**E. Tuition Reimbursements**

<b>EMPLOYEE</b>	<b>COURSE</b>	<b>COLLEGE</b>	<b>TUITION</b>
Joshua Kauffman	Internship: Superintendency	XU	\$1,590.00
Tracy Quattrone	Personnel	Kent State	\$904.00
Tracy Quattrone	Leading For Social Justice	Kent State	\$904.00
Erin Sprang	Understand ELA Common Core	Ashland Univ	\$175.00

Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Lutz, aye	Mr. Sharp, aye	

**APPROVAL OF OVERNIGHT FIELD TRIP (011317)** Mrs. Lewis moved, seconded by Mrs. Johnston, to approve the overnight field trip for the Junior Statesmen of America Club to attend their conference in Washington, D.C. from February 13-17, 2013. Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Lutz, aye	Mr. Sharp, aye	

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**ACCEPTANCE OF DONATIONS (011318)** Mrs. Lewis moved, seconded by Mrs. Johnston, to accept the following donations:

1. Boosters – Primary School, Grade 1, Cincinnati Playhouse Visit, \$375
2. Anonymous Donor – Athletic Department, \$5,000 (Used for Golf Cart)

Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye

**APPROVAL OF MINUTES (011319)** Mrs. Johnston moved, seconded by Mrs. Lewis, to approve the minutes of the December 11, 2012 meeting as presented. Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye

**APPROVAL OF FINANCIAL REPORTS (011320)** Mrs. Johnston moved, seconded by Mrs. Lewis, to approve the financial reports for the month ending December 31, 2012 including Investment Reports, Fund Reports, and Warrant Listings, totaling \$2,395,210.12, as presented:

General Fund	\$2,249,267.33
Bond Retirement Fund	\$0.00
Permanent Improvement Fund	\$13,171.78
Enterprise Funds	\$58,251.75
Special Revenue Funds	\$72,731.60
Agency Funds	\$1,787.66
<b>TOTAL ALL FUNDS, December 31, 2012</b>	<b>\$2,395,210.12</b>

Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye

**APPROVAL TO PAY INVOICES (011321)** Mrs. Johnston moved, seconded by Mrs. Lewis, to pay the following invoices in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
Samuel Marshall	Scanner For Bus Diagnostics-Transportation	\$3,051.99

Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye

**APPROVAL TO APPOINT TREASURER TO SERVE AS BOARD LIAISON TO T.I.R.C. (011322)** Mrs. Johnston moved, seconded by Mrs. Lewis, to appoint the Treasurer to serve as the District's representative on the Tax Incentive Review Council (T.I.R.C.) for 2013. Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye



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**APPROVAL TO APPOINT TREASURER TO RECEIVE PUBLIC RECORDS TRAINING (011323)** Mrs. Johnston moved, seconded by Mrs. Lewis, to appoint the Treasurer to receive public records training on behalf of Board members for 2013. Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye

**APPROVAL OF OSBA MEMBERSHIP FOR YEAR 2013 (011324)** Mrs. Johnston moved, seconded by Mrs. Lewis, to join the Ohio School Boards Association for the year 2013, including member subscriptions to the *Briefcase* and *School Management News* as well as *Policy Development Quarterly*, at an estimated cost of \$8,515. Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye

**COMMITTEE REPORTS** – Mr. Lutz, Operations Committee Chair, announced a meeting on February 11, 2013 in the High School Multipurpose Room at 7:30 p.m. to discuss the District's Auxiliary Facilities Master Plan related to Athletic Facilities. The study of the Auxiliary Facilities was completed in December 2011. A Master Plan of improvements and renovations to both the athletic facilities and performing arts facilities was presented to the Board of Education at that time. The District's architect, MSA Architects, will be on hand to guide the discussion to identify priorities and phasing of various projects related to the Athletic Facilities. (Note a similar meeting will be held at a later date to discuss the Performing Arts facilities.) All are welcome.

**PUBLIC COMMENTARY** – Mrs. Lori Klinedinst, Indian Hill Public Schools Foundation Director, thanked Mr. Tim Sharp for his service and dedication to the efforts of the Foundation these past several years. Mrs. Klinedinst welcomed Mr. Eric Lutz who will serve as the Board's Liaison to the Foundation in 2013.

**ADJOURNMENT (011325)** Mrs. Lewis moved, seconded by Mr. Lutz, to adjourn the Organizational Meeting of the Indian Hill Board of Education at 8:30 p.m. Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye

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**Board President**

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**Treasurer**