

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT  
MINUTES**

**Regular Meeting of June 11, 2013**

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday, June 11, 2013, at 6:30 p.m., in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mr. Grafe

Mrs. Lewis

Mr. Lutz

Mrs. Johnston and Mr. Sharp were absent.

Also present were Dr. Miles, Mrs. Toth, Mark Ault, Tracy Quattrone, Antonio Shelton, Josh Kauffman, Pat Bartholomew, Kris Groth, Naomi Horchak-Morris, Dale Haarman, Kristy Booth, Lori Klinedinst, Molly Poling, and Forrest Sellers.

**EXECUTIVE SESSION (061301)** Mrs. Lewis moved, seconded by Mr. Lutz, to go into Executive Session at 7:00 p.m. to discuss personnel matters related to appointment of school employees. Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Lutz, aye

The Board reconvened its regular meeting at 7:00 p.m.

**PLEDGE OF ALLEGIANCE** – Dr. Miles led those in attendance in reciting the Pledge of Allegiance.

**ADOPTION OF AGENDA (061302)** Mrs. Lewis moved, seconded by Mr. Lutz, to adopt the agenda of the regular meeting of the Indian Hill Board of Education as amended, to include first reading of revised Policy J-57 (Positive Behavioral Interventions and Supports), G-29 (Evaluation of Professional Staff (Teachers), G-30 (Evaluation of Administrative Staff); acceptance of donations from the Boosters, Indian Hill Garden Club, and GrassCor Lawn & Landscape; recommendations for employment for Ty Ignatz, Barbara Mustard, and Nollis Wanninger; supplemental contracts and tuition reimbursements. All members present voted aye. Motion carried.

**SUPERINTENDENT'S REPORTS** - Dr. Miles thanked the administrators and all who contributed to the successful end of year activities as well as his appreciation for the Board-hosted Closing Breakfast for all staff. A very busy last week of school (starting with the Boosters Hall of Fame Night - presented in its new format, Celebration of Excellence, Senior Projects, Baccalaureate, 8<sup>th</sup> Grade Graduation, and High School Graduation) concluded a successful 2012-13 academic year. Special thanks and appreciation to Mr. Ken Stegman and his facilities staff for the grounds beautification projects.

**INDIAN HILL PUBLIC SCHOOLS FOUNDATION REPORT** – Mrs. Molly Poling, President of the Foundation's Board of Directors, reported on the efforts of the IHPS Foundation this year. Established in 2001, the Indian Hill Public Schools Foundation builds financial and other community resources to support sustained excellence in the Indian Hill Public Schools and achieves its purpose with the help of Alumni, Parents, and the Community. Nineteen Foundation Board members representing the school board, superintendent, faculty, PTO, Boosters, Alumni, Community members and parents work to engage parents, community and alumni in fulfilling the mission of the IHPS Foundation. With the alignment and inclusion of the Alumni Association, the Foundation has implemented an electronic marketing media to communicate with 10,000 alumni, developed and implemented a three-year strategic plan, participated in the Homecoming Parade, and connected with Alumni in Chicago as part of Senior Trip. The ongoing participation of alumni in Indian Hill's Career Day, Senior Projects, Lunch with a Professional, and Senior Dinner is inspirational to our current students. The Foundation has provided reunion assistance and participation, established scholarships in honor of Bill Kincaid and Hank Henley, and initiated a "5 for 5" which invites current seniors to remain connected by participating in the Foundation's work as soon as they graduate. The Foundation has enjoyed many successes during 2012-2013 year: purchased and implemented a database, marketing and communication software (Donor Drive); implemented new logo; welcomed a new Superintendent, BOE representative, Faculty representative, PTO representative and two Board Directors; completed successful Friends Campaign; engaged in first targeted campaign and awarded largest single grant of \$21,000 to BYO initiative for devices and professional development; hosted Lunch with a Professional and Career Day programs; partnered with the District Wellness Committee for the Second Annual Alumni and Faculty 5K Walk/Run; provided \$10,000 with the help of the Koch Foundation for a weather station for environmental science and classroom enhancements. In 2013-2014 and beyond the IHPS Foundation will continue to develop and enhance its partnerships with the School Board, Administration, Faculty and Staff, as well as Support Groups in fulfilling its mission to support sustained excellence in the Indian Hill Public Schools.

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**CURRICULUM REPORTS** – Dr. Mark Ault, Assistant Superintendent, and Mrs. Tracy Quattrone, Director of Pupil Services, provided an overview of initiatives and innovations in Curriculum, Instruction, and Assessment. The District administers assessments to all students in select grade levels to guide instruction, differentiate curriculum, benchmark student achievement, determine student growth measures as part of the Ohio Teacher Evaluation System (OTES), and meet the requirements of the Third Grade Reading Guarantee and Gifted Identification. Indian Hill's assessments for English Language Arts (Reading and Writing) include Fountas & Pinnell (K-2), AimsWeb Reading (K-5), Measures of Academic Progress-MAP (K-7) and WrAP (3-11). Our Math assessments include AimsWeb Math (K-5) and MAP (K-7). The District measures school ability through the Otis Lennon School Ability Index (OLSAT) in Grades 1-7. Our College and Career Readiness Assessments include the EXPLORE (Grade 8), PLAN (Grade 10), and PSAT (Grades 10-11).

Today thirty-five percent of a teacher's annual performance evaluation will be based on Student Growth Measures (SGM) from either value-added state data, vendor approved assessments, or (two) student learning objectives (SLO) developed locally. Next year there are (11) Indian Hill teachers who will rely on value-added state data; (13) who will use value-added state data and vendor approved assessments; (1) who will use value-added state data and an SLO; (26) who will depend on vendor approved assessments only; (2) who will use a vendor approved assessment and an SLO; and (88) teachers who must develop their own SLO's-LEA assessments. Additionally, 20 certified staff will not have student growth measures (e.g., counselors, psychologists, speech pathologists, nurse, etc.).

Ohio's New Assessments will include a combination Reading-Writing assessment with 3 performance levels (currently 5) for Grades 3-8 in addition to a Math assessment as part of CORE curriculum. Students in Grades 4 and 6 will have a new Social Studies state curriculum; students in Grades 5 and 8 will have a new Science state curriculum. Ohio's College Readiness tests are designed by PARCC and include a series of end-of-course exams in American Government, US history, Biology, Algebra I and II, Geometry, English I, II, and III resulting in 20% of the student's final grade. Performance Based Assessments will be given in the Spring with results combined with end-of-course exams. PARCC has been selected to be Ohio's test vendor and offers on-line testing, interim and summative components (SGM) and a rapid reporting system to inform instruction. Comparison data with the Ohio Achievement Assessment (OAA) and other states' PARCC results demonstrate the rigor of the PARCC assessments aligned to the Common Core curriculum. For example, Indian Hill's OAA results in Grade 3 reading of 93.5% passage rate compares to a predicted 84.6% passage rate under the PARCC assessments.

Curriculum revisions are formally undertaken in 5 year intervals. New State curriculum revision cycles include English-Language Arts (2012); Science (2013); Social Studies and Math (2014). Textbooks are reviewed during the curriculum review/revision process, sometimes resulting in new adoptions. Indian Hill anticipates more availability of on-line textbooks to replace or enhance the hard copies. Additionally, some grade levels and content areas supplement the curriculum without a textbook. The new State standards reflect fewer, clearer and high learning objectives which are internationally benchmarked and aligned to the model curriculum. The new State standards provide a new focus on college and career readiness as well as content and skills. The new State science curriculum aligns to a national curriculum; Social Studies standards include financial literacy and founding documents; and Math and English/Language Arts are from the Common Core. The new Extended Standards for Students with Significant Disabilities are being adopted by the District.

**FIRST READING: TEXTBOOK ADOPTIONS** – Dr. Mark Ault presented a first reading for the High School Science and Social Studies textbook adoptions. A second reading and adoption is anticipated at a later June Board meeting.

- (1) *Psychology in Everyday Life*, second edition ©2012, North publisher
- (2) *Chemistry – The Molecular Nature of Matter*, sixth edition ©2012, John Wiley and Sons, Inc. publisher
- (3) *Modern World History Patterns and Interactions*, ©2012, Holt McDougal publisher
- (4) *Glencoe Biology* ©2012, McGraw Hill publisher
- (5) *Earth Science* by Tarbuck, Lutgens and Tasa, 13<sup>th</sup> edition ©2012, Prentice Hall/Pearson publisher
- (6) *Forensic Science: Fundamentals and Investigations*, ©2012 South Western Cengage Learning publisher
- (7) *Modern Chemistry*, ©2012, Holt McDougal publisher

**FIRST READING: POLICY REVISIONS** – Dr. Miles presented for first reading the following revised policies. These changes are necessary due to a recent clarification and interpretation of the law. A second reading and adoption is anticipated at a later June Board meeting.

- (1) Policy J-57: Positive Behavioral Interventions and Supports
- (2) Policy G-29: Evaluation of Professional Staff (Teachers)
- (3) Policy G-30: Evaluation of Administrative Staff

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**RESOLUTION INCORPORATING STUDY OF HISTORICAL DOCUMENTS AND END-OF-COURSE EXAMS (061303)** Mrs. Lewis moved, seconded by Mr. Lutz, to adopt the following resolution:

WHEREAS Senate bill 165 of the 129<sup>th</sup> General Assembly, effective June 29, 2012, required the state Board of Education to incorporate into the social studies standards for grades four to twelve academic content regarding the original texts of the Declaration of Independence, the Northwest Ordinance, the constitution of the United States and its amendments, with emphasis on the Bill of Rights, and the Ohio Constitution, and their original context; and

WHEREAS Senate Bill 165 also required the state Superintendent of Public Instruction and the Chancellor of the Board of Regents to select, by July 1, 2013, end-of-course examinations in American History and American government that demonstrate mastery of the American History and American Government content relating to these historical documents, at least 20% of which address the study of such historical documents; and

WHEREAS, prior to such adoption of statewide end-of-course examinations, each individual school district board of education is required, by July 1, 2013, to adopt interim end-of-course examinations that comply with the foregoing requirements;

BE IT HEREBY RESOLVED, pursuant to the requirements of Senate Bill 165 and Section 3301.0712 of the Ohio Revised Code, that the Indian Hill Exempted Village School District Board of Education hereby approves and adopts interim end-of-course examinations in American History and American Government, which examinations shall comply with the requirements of Senate bill 165 and the amendments therein for demonstration of content mastery relating to the original texts of the declaration of Independence, the Northwest Ordinance, the constitution of the United States and its amendments, with emphasis on the bill of Rights, and the Ohio Constitution; and

BE IT FURTHER RESOLVED that the Superintendent is hereby directed to take any and all steps necessary to implement this resolution so that the required interim end-of-course examinations will be in place for utilization during the 2013-14 school year.

Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Lutz, aye

**ACCEPTANCE OF DONATIONS (061304)** Mrs. Lewis moved, seconded by Mr. Lutz, to accept the following donations:

(1) Indian Hill Boosters:

- (a) Back-to-School Spirit Polo Shirts, \$1500
- (b) IHPS T-shirts for kindergarten and new students, \$675
- (c) Music Fest, \$800
- (d) IHTN, \$2,500

(2) Indian Hill Garden Club – \$195.57 for Primary School garden supplies

(3) GrassCor Lawn & Landscape – Primary School Garden plantings: roses, butterfly bushes, spirea, viburnum, sedum, Shasta Daisies, Purple Coneflower, Black-eyed Susan, ornamental grass, mulch, supersoil.

Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Lutz, aye

**APPROVAL OF OVERNIGHT FIELD TRIP (061305)** Mrs. Lewis moved, seconded by Mr. Lutz, to approve the Class of 2014 Senior Trip to Chicago, IL from November 24-26, 2013. Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Lutz, aye

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**PERSONNEL ACTIONS (061306)** Mrs. Lewis moved, seconded by Mr. Lutz, to approve the following personnel matters as recommended by the Superintendent:

#### A. Employment Contracts – beginning 2013-14

Employee Name	Bldg/Assignment	% Contract	2013-14 Salary
Kristina Booth	MS/Intervention	100	\$67,294
Erin Lesseuer	DST/ESL	60	\$42,823
Charlotte Yarnell	PS/Grade 2	100	\$67,294
Carrie Bruscato	PS/Media Aide		\$15.77/hr
Ty Ignatz	HS/Math	100	\$67,090
Barbara Mustard	HS/French	66	\$44,858
Nollis Wanninger	HS/Guidance	100	\$51,592

#### B. Approval of Supplemental/Personal Service Contracts – 2012-13 year

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Adkins, Cynthia	SUPP	ES	Curriculum Writing, Social Studies, 05/20/2013, 2.75 hrs	\$120/day	\$55.00
Martin, Karen	SUPP	ES	Curriculum Writing, Social Studies, 05/20/2013, 2.75 hrs	\$120/day	\$55.00
Rise, Heather	SUPP	ES	Curriculum Writing, Social Studies, 05/20/2013, 2.75 hrs	\$120/day	\$55.00
Haag, Walter	PSC	ATH	Lacrosse Girls, Regional Competition	0.5%	\$183.00
Dunning, Spencer	PSC	ATH	Lacrosse, Boys, Regional and Regional Finals	1%	\$366.00
Spurlock, Pat	PSC	ATH	Softball Coach, Sectional Tournament	0.5%	\$183.00
Scheve, Todd	PSC	ATH	Tennis Coach, Boys, District & State Competition	1%	\$366.00
Savage, Susan	SUPP	ATH	Track, Boys-Girls, District/Regional/State Competition	1%	\$366.00
Smith, Cristina	SUPP	DST	ESY Planning, May 7-June 4, 2013, 6.75 hrs	\$20/hr	\$135.00
Dawkins, Monica	SUPP	DST	Gifted Ident, Assess, Accel & Handbk, up to 24 hrs	\$20/hr	\$480.00
Given Kim	SUPP	DST	Gifted Ident, Assess, Accel & Handbk, up to 24 hrs	\$20/hr	\$480.00
Henning, Betsy	SUPP	DST	Gifted Ident, Assess, Accel & Handbk, up to 24 hrs	\$20/hr	\$480.00
Savage, Susan	SUPP	HS	OGT Review (tutoring), June 10-14, 2013, up to 10 hrs	\$30/hr	\$300.00

### C. Retirements/Resignations

Last Name	First Name	Assignment	Building	Effective Date
Lydeka	Jessica	Grade 2	Primary	August 19, 2013

**D. Approval of Summer Facilities Help - \$10 per hour**

Jake Savage                      Claire Yee

### E. Tuition Reimbursements

EMPLOYEE	COURSE	COLLEGE	TUITION
Jennifer Anders	Practicum In Library Media	Indiana State Univ	\$1,374.00
Susan Speno	Phonics & The Foundations of Literacy	XU	\$1,605.00

**G. Re-employment of Retiree:** The Board of Education hereby provides notice that Rebecca McFarlan will be retiring as of June 30, 2013 and that she is seeking employment with the Indian Hill School District for the 2013-14 school year. Prior to consideration of her re-employment, the Board will hold a public meeting on June 25, 2013 at 7:00 p.m. in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243.

Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Lutz, aye

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**APPROVAL OF MINUTES (061307)** Mrs. Lewis moved, seconded by Mr. Lutz to approve the minutes from the May 7, 2013 meeting, as presented. Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Lutz, aye

**APPROVAL OF FINANCIAL REPORTS (061308)** Mrs. Lewis moved, seconded by Mr. Lutz , to approve the financial reports for the month ended May 31, 2013 including Fund Reports and Warrant Listings totaling \$4,334,270.77, as follows:

General Fund	\$3,208,969.46
Bond Retirement Fund	\$632,246.88
Permanent Improvement Fund	\$74,386.07
Enterprise Funds	\$127,473.77
Special Revenue Funds	\$265,008.48
Trust Funds	\$78.00
Agency Funds	\$26,108.11
<b>TOTAL ALL FUNDS, May 31, 2013</b>	<b>\$4,334,270.77</b>

Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Lutz, aye

**APPROVAL TO PAY INVOICES (061309)** Mrs. Lewis moved, seconded by Mr. Lutz, to authorize the payment of the following invoices for obligations incurred prior to the timely completion of the fiscal certificate in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
Cincinnati Aquatic Club	2012-2013 Pool Usage-Athletics	\$6,000.00
Mariemont City School District	2012-2013 Pool Usage-Athletics	\$8,940.00

Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Lutz, aye

**APPROVAL OF FY2013 AMENDED APPROPRIATIONS (061310)** Mrs. Lewis moved, seconded by Mr. Lutz, to approve the amendments to the FY2013 Appropriations Resolutions, previously adopted September 11, 2012 and subsequently amended, to provide for the current expenses and other expenditures of said Board of Education during the fiscal year ending June 30, 2013, the following sums be and are hereby set aside and appropriated for the several purposes for which expenditures are to be made, as follows:

FUND NAME	FUND #	ORIGINAL APPROPRIATION	AMENDED APPROPRIATION	ADJUSTMENT
General Fund	001	30,476,390	30,476,390	0
Debt Service Fund	002	3,614,144	3,614,144	0
Permanent Improvement	003	2,055,000	2,134,468	79,468.00

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**APPROVAL OF FY2013 AMENDED APPROPRIATIONS (061310) - continued**

<b>FUND NAME</b>	<b>FUND #</b>	<b>ORIGINAL APPROPRIATION</b>	<b>AMENDED APPROPRIATION</b>	<b>ADJUSTMENT</b>
<b>Special Revenue:</b>				
Public School Support Fund	018	15,851	18,375.94	<b>2,524.94</b>
Athletic	300	327,431	338,496.74	<b>11,065.74</b>
Auxiliary Services	401	1,051,402	1,069,606.21	<b>18,204.21</b>
EMIS	432	000	000	<b>0</b>
Network Connectivity	451	000	7,200.00	<b>7,200.00</b>
Title VI-B	516	581,761	581,761.06	<b>.06</b>
Carl Perkins Voc Ed	524	5,329	4,000.00	<b>-1,329.00</b>
Title I	572	225,617	222,009.98	<b>-3,607.02</b>
ECSE Pre School	587	3,749	3,749.37	<b>.37</b>
Teacher Quality	590	46,244	47,275.12	<b>1,031.12</b>
<b>Total Special Revenue</b>		<b>2,257,384</b>	<b>2,292,474.42</b>	<b>35,090.42</b>
<b>Enterprise Funds:</b>				
Food Service	006	670,000	670,000	<b>0</b>
<b>Total Enterprise Funds</b>		<b>670,000</b>	<b>670,000</b>	<b>0</b>
Trust Funds:				
<b>Special Trust Fund</b>	<b>007</b>	<b>10,030</b>	<b>10,030.39</b>	<b>.39</b>
<b>TOTAL ALL APPROPRIATIONS</b>		<b>39,082,948</b>	<b>39,197,506.81</b>	<b>114,558.81</b>

Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Lutz, aye

**APPROVAL OF FY2014 TEMPORARY APPROPRIATIONS (061311)** Mrs. Lewis moved, seconded by Mr. Lutz, to approve the FY2014 Temporary Appropriations in an amount not to exceed one-fourth of the current Certificate of Resources to provide for the current expenses and other expenditures of said Board of Education during the fiscal year ending June 30, 2014. The following sums be and are hereby set aside and appropriated for the several purposes for which expenditures are to be made, as follows:

<b><u>FUND NAME</u></b>	<b><u>TEMPORARY APPROP</u></b>
General Fund	\$7,500,000
Bond Retirement Fund	\$875,000
Permanent Improvement Fund	\$500,000
Food Services Fund	\$150,000
Special Trust Funds	\$250
Public School Support Fund	\$1,174
Student Activity Funds	\$12,500
Extracurricular-Athletic Funds	\$35,000
Auxiliary Services Fund	\$200,000
Title VI-B Flow-Thru Fund	\$136,750
Carl Perkins Career Educ Fund	\$1,665
Title I Fund	\$40,000
Title VI-B Preschool Fund	\$750
Title II-a, Teacher Quality	\$11,000

Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Lutz, aye

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**APPROVAL OF BOARD SERVICE FUND (061312)** Mrs. Lewis moved, seconded by Mr. Lutz, to provide a Service Fund in the amount of \$2,000 to pay for the expenses of Board members and/or Board members-elect in the performance of their duties during the 2013-14 fiscal year. Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Lutz, aye

**MOTION TO TABLE OSBA CAPITAL CONFERENCE DELEGATE/ALTERNATE (061313)** Mrs. Lewis moved, seconded by Mr. Lutz, to table the designation of a delegate and/or an alternate to the OSBA Capital Conference in November 2013 until all board members could review their calendars. Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Lutz, aye

**APPROVAL OF RENEWAL CONTRACTS (061314)** Mrs. Lewis moved, seconded by Mr. Lutz, to renew the following contracts for the 2013-14 school year:

1. Hamilton/Clermont Cooperative Association (H/CCA): financial, student services (including SIS software and Progress Book), and EMIS, \$40,966 annually
2. Learn 21: Blackboard software, hosting and support, \$16.50 per user – estimated \$22,698 annually

Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Lutz, aye

**COMMITTEE REPORT** – Mr. Lutz, Operations Committee, reported on the recent meeting with representatives of Duke Energy Smart Building Advantage, Building Intelligence Group, and Motz Engineering to receive the results of the Central Utility Plant Feasibility Study for the Indian Hill High School and Middle School campuses. Mr. Lutz indicated the Central Utility Plant is feasible in capturing energy savings as well as investment (replacement of equipment) savings. The report will be studied over the coming weeks for potential incorporation into the 2014 Capital Planning process.

**PUBLIC COMMENTARY** – None.

Mr. Grafe indicated that the next meeting would be June 25 and that the Board does not generally meet during July.

**ADJOURNMENT (061315)** Mrs. Lewis moved, seconded by Mr. Lutz, to adjourn the regular meeting of the Indian Hill Board of Education at 8:14 p.m. on June 11, 2013. Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Lutz, aye

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**Board President**

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**Treasurer**